
PRE BID CONFERENCE

AGENDA

Date:	June 6, 2023	Time:	11:00 am
Project:	2022-022 Greens Lane Waterline		
Location:	Engineering Conference Room		

Items of Discussion:

1. Introductions
 - a. City Engineer: *Todd Lambert*, tlambert@burlingtonnc.gov
 - b. Project Manager: *Michael Lamping*, mlamping@burlingtonnc.gov

2. Project Description & Scope of Work
 - a. This project includes approximately 1030 LF of 12” DI waterline to extend an existing 12” waterline.

 - b. Contract period
 - Bid Due: June 20, 2023 at 2:30 pm, Engineer’s Office
 - Anticipated Date of Availability: June 27, 2023
 - Date of Substantial Completion: March 22, 2024
 - Date of Completion: March 22, 2024

3. Documents
 - a. Construction Drawings (Sheets 1-4)

 - b. Specifications and Proposal

 - c. No Addenda at present.

 - d. Technical Specifications (City of Burlington website- BurlingtonNC.gov)

 - e. Permits

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4. Insurance Requirements.
 - a. Contractors are to provide and maintain Liability and Builders Risk coverage
 5. Safety
 - a. Contractors are to comply with all OSHA and City Safety requirements.
 6. Bidding and Contract Requirements
 - a. Required Bid Submittals
 - i. Certification of Non-Collusion Affidavit.
 - ii. Completed Proposal. The Proposal shall contain an acknowledgment of receipt of all Addenda, the numbers and dates of which shall be listed.
 - iii. Divestment Act Certification.
 - iv. Contractor's Qualification Statement
 - v. E-verify Affidavit
 - vi. City of Burlington Contractor's Safety Information Checklist Form
 - vii. No alterations in Bids, or in the printed forms, by erasures, interpolations, or otherwise will be acceptable unless each such alteration is signed or initialed by the Bidder; if initialed, Owner may require the Bidder to identify any alteration so initialed. Do not use "White Out" or similar product to make corrections.
 - viii. Sales tax shall be estimated and will not be used in determining low bid. Only documented sales tax paid by the contractor shall be paid by the City, regardless of estimated amount.
 - ix. Unit price for rock is set by the City for this contract, if encountered.
 - b. Contract Requirements
 - i. Contract/Agreement – Issued with Notice of Award for execution by the Contractor
 - ii. Certificate of Insurance
 - iii. Performance Bond & Payment Bond
 - iv. Copy of Contractor's Safety Manual

7. Contractor Questions:

- Does the Owner anticipate rock?
 - The Owner has not performed any geotechnical investigations of the area. Excavation work is unclassified and not guaranteed. When and if removal of rock is determined necessary under the rock removal pay item it shall follow the specifications in terms of standards and payment.
- Is blasting allowed for rock removal?
 - Please reference the rock removal sections of the specifications for issues such as trench width and other associated standards. When and if removal rock is determined necessary it will be the responsibility of the Contractor to obtain a blasting permit from the County and follow all applicable regulations.

8. Closing

The bidder is instructed to base his bid solely on the written information furnished with the original documents and all addenda issued. The bidder must not rely on verbal information. Please refer to the Specifications and Proposal, Section Instructions to Bidders, 5. Interpretations and Addenda, which states:

All questions about the meaning or intent of the Bidding Documents and the Contract Documents shall be submitted to Owner in writing. Interpretations or clarifications considered necessary by Engineer in response to such questions will be issued by Addenda, mailed or delivered to all parties recorded by Owner as having received the Bidding Documents. Only answers issued by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Written questions may be submitted via email. The cutoff for questions shall be 5pm on June 15, 2023 Please submit questions to mlamping@burlingtonnc.gov