

**Minutes of the Burlington Historic Preservation Commission
July 13, 2021**

Members Present:

Lori Bryan
Kristina Meinking
Jim Euliss
Brian Pennington
Russ Vandermass-Peeler
Wendy Geiss
Josh Adkins

Members Absent:

Guests:

Staff Present:

Jamie Lawson, Principal Planner
Conrad Olmedo, Planning Manager

I. Call Meeting to Order (7:00 PM)

Lori Bryan called the meeting to order at 7:04 PM on July 13, 2021.

II. Introduction of New Members

New members introduced themselves.

III. Appointment of Chairs and Vice Chair

Mr. James Euliss was nominated as chair of the commission.
Ms. Lori Bryan Seconded the nomination

Mr. James Euliss was voted chair unanimously.

Mr. Brian Pennington was nominated as vice chair of the commission.
Ms. Kristina Meinking seconded the motion.

Mr. Brian Pennington was voted vice chair unanimously.

Ms. Lawson briefed the commission on the roles and responsibilities of the HPC.

IV. Approve of Previous Minutes

Approval for the minutes June 8th, 2021.

Mr. James Euliss made a motion to approve the minutes.
Ms. Kristina Meinking seconded the motion.

Approved Unanimously.

Approval for the minutes May 11th, 2021.

Mr. James Euliss made a motion to approve the minutes.
Ms. Kristina Meinking seconded the motion.

Approved Unanimously.

V. Applications for Major Certificates of Appropriateness - None

VI. New Business

Preservation Burlington Presentation

Presented by Ms. Faith Grant and Ms. Molly Whitlatch.

Ms. Faith Grant described the start of preservation Burlington and the goals of the group. The mission is to preserve, educate, and involve the community, to increase value in properties and schools, and decrease negatives.

Ms. Whitlatch explained the creation of the architectural salvage shop, and its growth through donations from homeowners and connections with other salvage shop around North Carolina. The salvage is now operating out of an historic building in the Glencoe area and has increased interest and appreciation of the Historic areas. The items have a high level of craftsmanship.

Ms. Sue Lazar presented information about the homeowner matching grant program, it is available for all six historic districts, enhancements to state credits. To receive the grant the updates, have to match standards from the city and from the state. The number of grants given per year will depend on the salvage shop proceeds, the program is hoping for at least one \$5000 dollar grant per yearly cycle but could possibly allow for up to three because the shop is doing well.

Ms. Michele Koebrich shared several ways that the Preservation Burlington Council has helped in educating neighbors in the Historic district by providing resources on fixing issues such as replacing windows and appropriate landscaping.

Ms. Molly Whitlatch shared that updated brochure will be created by Burlington staff and preservation Burlington will assist with the disbursement.

VII. Other Business

- a. Minor Certificates of Appropriateness Update
- b. CLG Training

VIII. Adjournment 8:07pm

END OF MEETING