



# Minutes of the Burlington City Council Meeting

Municipal Council Chamber, 425 S. Lexington Avenue, Burlington NC  
7:00pm - Tuesday, February 1, 2022

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The City Council of the City of Burlington held a regularly scheduled meeting in the Municipal Council Chamber, 425 S. Lexington Avenue, Burlington, NC, 27215, on January 18, 2022, at 7:00 p.m.

Mayor Jim Butler presided.

**Council Members Present:**

Mayor Jim Butler  
Mayor Pro Tem Harold Owen  
Councilmember Kathy Hykes  
Councilmember Ronnie Wall  
Councilmember Robert Ward

**Staff Present:**

City Manager Hardin Watkins  
City Attorney David Huffman  
Interim City Clerk Michelle Parker-Evans

**Council Members Absent:** None

**CALL TO ORDER:** Mayor Jim Butler

**INVOCATION:** Mayor Jim Butler

**APPROVAL OF MINUTES:**

A motion was made by Councilmember Wall and seconded by Councilmember Ward to approve the minutes of the January 13, 2022, City Council Meeting. The motion was unanimously approved.

**CODE OF ETHICS DISCLOSING CONFLICTS OF INTEREST** –Interim City Clerk Michelle Parker-Evans read the Code of Ethics Statement. There were no conflicts of interest reported.

**ADDITIONS:**

- D. North Carolina Land and Water Fund Grant (NCLWF)
- E. Residential Recycling Contract
- F. 169/171 N. Main Street Demolition Ordinance Request
- G. North Lawn Cemetery Annexation

Mayor Pro Tem Owen made a motion seconded by Councilmember Hykes to approve the additions to the agenda. The motion was unanimously approved.

**ADOPTION OF AGENDA:**

Councilmember Ward made a motion seconded by Councilmember Hykes to adopt the agenda. The motion was unanimously approved.

**CONSENT AGENDA:**

- A. To approve Budget Amendment 2021-2022 18 to recognize donations made to Animal Services to offset expenses relating to the medical care of animals

**Budget Amendment 2021-2022 18**

Increase Revenues:

01004503-30104	Donations – Animal Shelter	\$ 47,650
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Increase Expenditures:

01052503-43325	Donated Medical Care Expense	\$ 47,650
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- B. To approve Budget Amendment 2021-2022 19 to recognize a grant to Animal Services to support spaying and neutering of community cats through the Might Mousers program

**Budget Amendment 2021-2022 19**

Increase Revenues:

01004503 30104	Donations – Animal Shelter	\$ 30,000
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Increase Expenditures:

01052503 43325	Donated Medical Care Expense	\$ 30,000
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- C. To approve Budget Amendment BA 2021-22 20 to authorize and fund the demolition the Moorefield building and to create a 2-story concept to bring back to Council for consideration

**Budget Amendment 2021-2022 20**

Increase Revenues:

01017000 39999	Appropriated Fund Balance	\$ 367,870
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Increase Expenditures:

01060605 41500	Repairs and Maint. Bldg/Grounds	\$ 367,870
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- D. To approve submission of the NCLWF Grant and use of monies from the Water Capital Reserve Fund to match the grant award, if received, for the Guilford Mackintosh Park Land Acquisition
- E. To approve Residential Recycling Contract to Waste Industries, LLC dba Green for Life Environmental, Inc (GFL) and to increase the associated recycling fee to \$6.90/mo.
- F. To approve the demolition ordinance for 169 and 171 North Main Street and approve the associated budget amendment BA 2021-2022 21

**Budget Amendment 2021-2022 21**

Increase Revenues:

01017000 39999	Appropriated Fund Balance	\$ 120,750
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Increase Expenditures:

01060680 44500	Contracted Services	\$ 120,750
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- G. To adopt a resolution of intent and set a public hearing for February 15, 2022, for the North Lawn Cemetery Annexation

**RESOLUTION STATING THE INTENT OF THE CITY OF BURLINGTON TO ANNEX PROPERTY OWNED BY THE CITY OF BURLINGTON CONTIGUOUS TO THE EXISTING MUNICIPAL BOUNDARIES**

**BE IT RESOLVED** by the City Council of the City of Burlington that:

**Section 1.** It is the intent of the Burlington City Council, pursuant to G.S. 160A-31.g, to annex the property described in Section 2, which is owned by the City of Burlington.

**Section 2.** The legal description of the property is as follows:

**CITY OF BURLINGTON NORTH LAWN CEMETERY PROPERTY ANNEXATION**

A certain tract or parcel of land in Burlington Township, Alamance County, North Carolina, adjoining the lands of the City of Burlington, Herman Colon Johnson Irr, Trust, Dennis Hall, Carlos Umana, Final Plat Property of James Norris Jr., EF2R1 LLC, and Ross Street, and being more particularly described as follows:

BEGINNING at a stake a corner with City of Burlington on the center line of a Ross Street and running THENCE North 87° 52' 12" East 639.64 feet to point; THENCE North 0° 34' 30" East 711.44 feet to point; THENCE North 89° 21' 48" West 185.00 feet to point; THENCE North 89° 23' 48" West 525.38 feet to point; THENCE North 3° 6' 30" West 100.00 feet to a point, THENCE South 88° 14' West 331.00 feet to a point in the centerline of Ross Street; THENCE with center line of Ross Street, South 25° 38' 27" East 353.87 feet to a point; THENCE continuing with the center line of Ross Street, South 25° 44' 20" East 210.17 feet to a point; THENCE South 25° 41' 07" East 359.60 feet to the BEGINNING, containing 14.45 acres, more or less, and being as shown on Drawing No. 4507 – "FINAL PLAT ANNEXATION OF THE CITY OF BURLINGTON NORTHLAWN CEMETERY" as prepared by the City Surveyor, Jeffery H. Rudd, dated January 24, 2022.

**Section 3.** The property described in Section 2 is contiguous to the current municipal boundaries.

**Section 4.** A public hearing on the question of annexation of the property will be held at the City of Burlington Municipal Building, located at 425 South Lexington Avenue, in the Council chamber at 7:00 pm on February 15, 2022.

**Section 5.** Notice of the public hearing will be published in the Burlington Times-News, a newspaper having general circulation in the City of Burlington, which was at least ten days prior to the date of the public hearing.

*Michelle Parker-Evans  
Interim City Clerk, Burlington, NC*

Publication Date: February 4, 2022

A motion was made by Councilmember Wall and seconded by Mayor Pro Tem Owen to approve the Consent Agenda. The motion carried unanimously.

### **NEW BUSINESS**

1. To approve the following temporary street closures between 7:00 am – 4:00 pm on Saturday, May 21, 2022, for the Annual Alamance Region AACA Car Show:
  - W. Front Street from S. Worth Street to S. Spring Street
  - S. Main Street from E. Davis Street to W. Front Street
  - City Lot #2

Caitlin Brown, Special Events Assistant Supervisor and Rick Holmes– Club President, Alamance Region AACA were present to answer questions regarding the request.

There were no questions. Council applauded the car show presence downtown.

A motion was made by Councilmember Ward and seconded by Councilmember Wall to approve the above listed temporary street closures. The motion carried unanimously.

### **PUBLIC COMMENT PERIOD**

Mayor Butler disclosed that Council discussed the issue of the UN Treaty Resolution during its Worksession on January 31. The matter would come back before the Council at its March Worksession.

Suzanne Shoffner, 611 Westridge Drive, Burlington NC was present to address the Council regarding support for a resolution on the prohibition of nuclear weapons. She thanked Council for

considering the matter. She shared a handout with Council on reasons to support the UN Treaty Resolution.

Mike Holland signed up to speak but was not present during the Public Comment period.

### **CITY COUNCIL COMMENTS**

There were no comments.

### **CLOSED SESSION**

Council was requested to adjourn to Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss a personnel matter at 7:16 pm.

Mayor Pro Tem Owen made a motion, seconded by Councilmember Wall to adjourn to Closed Session. The motion carried unanimously.

The Council reconvened open session at 8:02 pm.

Mayor Butler announced that the City Manager, Hardin Watkins, would be retiring from the City of Burlington, effective March 6, 2022.

Manager Hardin thanked everyone for their support and shared remarks with Council and colleagues regarding his retirement.

Mayor Butler stated that Council would be working on a transition plan that could take 6-8 months. Council asked Manager Watkins to serve in a consulting role for the next six months.

Mayor Pro Tem Owen made a motion seconded by Councilmember Wall to accept the retirement notice of Manager Watkins. The motion carried unanimously.

Councilmember Ward made a motion seconded by Councilmember Hykes to approve a consulting agreement with Manager Watkins for six months, beginning March 7, 2022, and ending September 6, 2022. The motion carried unanimously.

There being no further business, Councilmember Wall made a motion seconded by Mayor Pro Tem Owen to adjourn. The motion carried unanimously,

The meeting was adjourned at 8:14 pm.

Respectfully submitted,

V. Michelle Parker-Evans

V. Michelle Parker-Evans, NCMC  
Interim City Clerk

