

Annual Stormwater Operation and Maintenance Report Cover Sheet

City of Burlington, North Carolina

The City of Burlington's National Pollution Discharge Elimination System Phase II (NPDES Phase II) Stormwater Permit (NCS000428) requires an inspection of your stormwater control measure (SCM) and subsequent report to be completed annually.

A. General Information

Use only one Cover Sheet per site with as many specific structural SCM Inspection Report attachments as needed. **Please attach digital photographs of the site and structural SCMs in your report.**

Project Name: _____ Site Location: _____ Parcel PIN: _____ SCM Owner: _____ Site Contact: _____ Site Contact Address: _____ _____ _____ Site Contact Phone #: _____ Site Contact Email: _____	Annual Inspection Date: _____ Date of Last Rainfall: _____ Rainfall Depth (in): _____ Inspection Company: _____ Company Address: _____ _____ Inspector Name: _____ Inspector Phone #: _____ Inspector Email: _____
--	--

B. Inspection Report Attachments

The listed attachments are the Structural SCM Inspection Reports to be completed for this particular site. Please use one attachment per SCM inspected and submit all forms together with this Cover Sheet as one single report. Also, please document the number of each structural SCM found at this site in the below blank spaces.

	# of SCMs
Bioretention Area	_____
Dry Extended Detention Basin	_____
Filter Strip, Restored Riparian Buffer and Level Spreader	_____
Grassed Swale	_____
Infiltration Basin	_____
Infiltration Trench	_____
Permeable Pavement	_____
Sand Filter	_____
Underground Detention	_____
Wet Detention Basin	_____
Stormwater Wetland	_____

Annual Stormwater Operation and Maintenance Report Cover Sheet
City of Burlington, North Carolina

C. Inspection Results

FAIL*

- If any one item on the inspection form is coded as 'Work Needed', then the entire SCM fails inspection.
- If a site has multiple SCMs and one fails inspection, this cover sheet is marked as 'Fail' until all items on all SCMs pass inspection.

Note: Applicable SCM Inspection Reports and confirmatory digital photographs summarizing required repairs must be submitted to the City following completion of the preliminary inspection. A re-inspection and certification must be completed within 30 days of the failed preliminary report. It is strongly encouraged that the inspector be part of the repair and maintenance process in a QA/QC role in order to ensure that repairs are being performed properly.

PASS

Note: A passed inspection form should be signed, stamped, and sealed below by the appropriate Professional and submitted to the City on or before the established inspection due date. Attach all applicable SCM Inspection Reports and confirmatory digital photographs.

D. Professional Certification (Registered North Carolina professional engineer, surveyor, landscape architect, soil scientist, aquatic biologist working only in their area of competence, or a person certified by the North Carolina Cooperative Extension Service for stormwater SCM inspection and maintenance):

To be completed only when all structural SCMs at this site are functional with no outstanding maintenance issues.

I, _____, as a duly registered _____ in the State of North Carolina attest that a thorough inspection has been completed for ALL structural SCMs that are associated with this particular site. All inspected structural SCMs are performing properly and are in compliance with the terms and conditions of the approved maintenance agreement required by the City of Burlington.

SEAL

Signature: _____

Date: _____

Certification #: _____