

**ROOFTOP RUNOFF MANAGAMENT OPERATION AND
MAINTENANCE AGREEMENT**

Project Name: _____

Project Location: _____

SCM as Identified on Approved Plans: _____

PIN Number: _____

Mail after recording to: City of Burlington
Water Resources
P.O. Box 1358
Burlington, NC 27216

NORTH CAROLINA

ALAMANCE COUNTY

This STORMWATER OPERATION AND MAINTENANCE AGREEMENT,

made this day _____ of _____, 20 _____ by

_____ whose principal address is

_____ with, to, and for the

benefit of the City of Burlington, a municipal corporation of the State of North Carolina, whose address is P.O. Box 1358, Burlington, North Carolina 27216.

Rooftop Runoff Management Operation and Maintenance Agreement

I will keep a maintenance record on this Stormwater Control Measure (SCM). This maintenance record will be kept in a log in a known set location. Any deficient SCM elements noted in the inspection will be corrected, repaired or replaced immediately. These deficiencies can affect the integrity of structures, safety of the public, and the removal efficiency of the SCM.

Important operation and maintenance procedures:

- The plants will be watered during extended periods of dry weather.
- Fertilize only once per year as long as the rooftop runoff system is not intended for nutrient removal.

The rooftop runoff management system will be inspected **once a quarter and within 24 hours after every storm event greater than 1.0 inches**. Records of operation and maintenance will be kept in a known set location and will be available upon request. **Annually, by May 31, an inspection shall be completed by a qualified professional and submitted to the City of Burlington.**

Inspection activities shall be performed as follows. Any problems that are found shall be repaired immediately.

SCM element:	Potential problem:	How to remediate the problem:
The plants materials	Weeds are present.	Remove the weeds by hand.
	Vegetation is dead or diseased.	Try to determine the cause of the problem (may wish to consult an expert). Correct the problem and replace the plants.
The flow diversion structure	The structure is clogged.	Unclog the conveyance and dispose of any sediment off-site.
	The structure is damaged.	Make any necessary repairs or replace if damage is too large for repair.
Gutters, drains and spouts	Clogging has occurred.	Remove leaves, debris, and other foreign matter and dispose of in a manner that will not impact streams or the SCM.
	Damage has occurred.	Repair or replace the damaged conveyances.

I acknowledge and agree by my signature below that I am responsible for the performance of the maintenance procedures listed above. I agree to notify the City of Burlington of any problems with the system or prior to any changes to the system or responsible party.

This Agreement shall be binding upon the undersigned and its successors and assigns and all current and future owners thereof, and their respective heirs, successors and assigns, in perpetuity, and shall be appurtenant to, run with, and burden the parcels of land referred to herein.

Project name: _____

SCM as Identified on Approved Plans: _____

Print name: _____

Title: _____

Address: _____

Phone: _____

Signature: _____

Date: _____

I, _____, a Notary Public for the State of _____, County of _____, do hereby certify that _____ personally appeared before me this _____ day of _____, _____, and acknowledge the due execution of the forgoing rooftop runoff management maintenance requirements. Witness my hand and official seal,



SEAL

My commission expires _____