

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During the program year 2016, the City conducted the following actions to address the goals set forth in its Five-Year Consolidated Plan, 2015-2019. Actions are based on the City's planned outcomes over a five-year period ending June 30, 2020. The City utilized funding to the best extent possible to address the goals outlined in the Action Plan. The City was able to address an aspect of all the goals to continue to improve the lives of low to moderate income households in the community.

In the Action Plan for Program Year 2016 five goals were identified:

- Goal 1: Provide Decent & Affordable Housing
- Goal 2: Provide Improved Public Facilities
- Goal 3: Provide Economic Development Opportunities
- Goal 4: Improve Quality of Public Infrastructure
- Goal 5: Homeless Shelter, Services, and Facilities Assistance

CDBG funds were used as a part of the goals identified above. For Goal 1 the City rehabbed 13 homes in the program year using a combination of CDBG, HOME, NCHFA, and NCHBA funds. The City provided \$45,000 to Habitat for Humanity of Alamance to be used for down payment assistance for 3 new homeowners in the Apple Street Subdivision.

For Goal 2, The City renovated bathrooms at the City-owned Thataways Public Facility, making the bathrooms handicap accessible. Asbestos flooring was also removed from this facility. The City also assisted Ralph Scott Lifeservices with interior renovations, including tile and flooring repair, as well as painting of the interior of the facility.

For Goal 3, the City participated in the Construction Training Program with the North Carolina Homebuilders Association. Classes were held in Fall 2016 and Spring 2017. The Construction Training Program had 16 individuals to complete construction training, assisting with the rehabilitation of 1 house. Approximately 10 individuals received jobs after their training was completed. The City encouraged contractors to use

minority and female owned businesses when available. The City also tried recruiting new companies to participate in the City's housing programs.

For Goal 4, the City funded the Hatch St. sidewalk project, making the area pedestrian-friendly in order to stimulate the neighborhood economy. The City funded the Richmond Hill project, assisting with plan and site development. The Richmond Hill project is an on-going project and is expected to conclude its first phase in Program Year 2017. Funds were also used to purchase books and materials for the North Park Library.

For Goal 5, the City assisted Residential Treatment Services to paint the interior of one of their facilities that serves an 8 bed treatment unit and supervised living program. The City also assisted Family Abuse Services by renovating the interior of two bathrooms to make the bathrooms commercial grade and handicap accessible. Funds were also provided to Burlington Housing Authority's Burlington Development Corporation to assist with their STEPS and HOPE rapid re-housing programs. The City funded a portion of the Coordinated Assessment position at Allied Churches which assisted over 800 individuals. Allied Churches was also able to divert 311 people from homelessness.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Homeless Shelter, Services, and Facility Assist	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	381				

Homeless Shelter, Services, and Facility Assist	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	239		0	239	
Homeless Shelter, Services, and Facility Assist	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	250	687	274.80%	0	239	
Homeless Shelter, Services, and Facility Assist	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Homeless Shelter, Services, and Facility Assist	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	250	200	80.00%	500	0	0.00%
Homeless Shelter, Services, and Facility Assist	Homeless	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0				
Improve the Quality of Public Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	5810		850	5810	683.53%
Improve the Quality of Public Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	100	620	620.00%			

Provide Decent & Affordable Housing	Affordable Housing	CDBG: \$102000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5	31	620.00%	0	22	
Provide Decent & Affordable Housing	Affordable Housing	CDBG: \$102000	Homeowner Housing Added	Household Housing Unit	5	6	120.00%			
Provide Decent & Affordable Housing	Affordable Housing	CDBG: \$102000	Homeowner Housing Rehabilitated	Household Housing Unit	10	23	230.00%	10	13	130.00%
Provide Decent & Affordable Housing	Affordable Housing	CDBG: \$102000	Homeless Person Overnight Shelter	Persons Assisted	200	448	224.00%	0	0	
Provide Economic Development Opportunities	Non-Housing Community Development	CDBG: \$65000	Homeowner Housing Rehabilitated	Household Housing Unit	10	10	100.00%	6	0	0.00%
Provide Economic Development Opportunities	Non-Housing Community Development	CDBG: \$65000	Jobs created/retained	Jobs	25	21	84.00%	16	0	0.00%
Provide Economic Development Opportunities	Non-Housing Community Development	CDBG: \$65000	Other	Other	0	0				

Provide improved public facilities	Non-Housing Community Development	CDBG: \$89000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	2045		555	2045	368.47%
Provide improved public facilities	Non-Housing Community Development	CDBG: \$89000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	100	620	620.00%			
Provide improved public facilities	Non-Housing Community Development	CDBG: \$89000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	11186		0	5810	
Provide improved public facilities	Non-Housing Community Development	CDBG: \$89000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	390	390.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Burlington's 2016-2019 Consolidated Plan and FY 16-17 Action Plan identified the following high priority need areas: improvement and access to local public facilities and decent and affordable housing. The other two priorities identified were improvement of public infrastructure and planning and administration which were identified as low priority rankings. These funding priorities were established based on housing and community development needs identified through public and stakeholder input sessions. Input was also evaluated using the housing market analysis and analysis of special populations. The priorities serve very low to moderate income household located within the City of Burlington. The funding priorities are also centered around the 2014 Assessment of Fair Housing Choice and goal and strategies identified in that report.

For program year 2016, the City of Burlington used \$91,390 to improve local public facilities. The City of Burlington used \$126,280.86 to improve affordable housing conditions. According to the indicators above, 2,045 people were served by the improvement to public facilities – greater than expected.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	9,387
Black or African American	4,579
Asian	307
American Indian or American Native	105
Native Hawaiian or Other Pacific Islander	15
Total	14,393
Hispanic	2,127
Not Hispanic	12,266

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The data represented in this description is representative of: CDBG Rehabs completed and CDBG Project Subrecipient reports (CTP, Allied Churches, Burlington Development Corporation, Thataways, Ralph Scott Lifeservices, Residential Treatment Services, and Family Abuse Services) .

Overall, we experienced an increase in the number of families assisted from last year. Some of the increase may be attributed to subrecipients reporting families assisted, whom did not report in the past.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	502,011	516,964
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

The City spent the following:

- Housing Rehabilitation-\$196,036.07
- Public Facilities-\$141,525
- Public Infrastructure-\$73,721.44
- Public Service-\$65,118.89
- Planning & Administration- \$40,563

Housing Rehabilitation: The total CDBG expenditures for housing projects include the costs for lead-based painting hazards inspections and temporary relocations. Of the total expenditures for housing projects, the City spent approximately \$26,924 of its CDBG loan fund proceeds for two housing rehabilitations, \$1,000 for lead-based paint hazards inspections for houses, and \$526 for temporary relocations. During the program year, the City used HOME funds primarily for housing rehabilitation projects, over \$119,000. The City of Burlington also expended \$64,820 of Urgent Repair Funds from the NC Housing Finance Agency and NC Homebuilder’s Association. The City collected \$125,754.86 in CDBG loan payments during this current program year. The City also invested \$65,000 of CDBG funds in the North Carolina Construction Training Partnership Program (CTP) to provide job training and job placement in the construction industry and housing assistance for low-income area residents. To date, 18 individuals completed the program, with 10 individuals gaining employment. The individuals also helped to rehab one house this current program year.

Public Facilities: The City expended \$37,000 to make two bathrooms ADA compliant and to remove asbestos flooring in the Thataways facility. The City expended \$54,390 to complete interior renovations of Ralph Scott Lifeservices’ StarPoint Day Services Facility for people with intellectual disabilities. The City used \$31,935 to renovate two bathrooms at a Family Abuse Services shelter facility that provides transitional housing for families experiencing domestic violence and abuse. The City also expended \$18,200 to improve the interior of Residential Treatment Services’ Hall Avenue facility for individuals in crisis due to mental illness or detox.

Public Infrastructure: The City completed a sidewalk infrastructure project on Hatch St. in East Burlington that started in program year 2015. The City expended \$37,851.09 this program year to complete this project. The City also expended \$35,870.35 on the Richmond Hill project, providing funding for site plan development.

Public Services: The City allocated \$30,000 to Allied Churches to partially fund a Coordinated Assessment position and used funds for the operation of its rapid re-housing program. The Coordinated Assessment position diverted 311 from homelessness, while the Rapid Re-Housing program served 50 clients during this program year. The City expended \$9999.98 at the public library branch at the North Park Community Center. During the program year, the library circulated 8,022 materials for use in the library and in the patrons' homes, an increase of 36.52% over the previous program year. For the program year, the door count at the branch library was 6,620 patrons. The City expended \$25,119 on Burlington Development Corporation's HOPE and STEPS programs. During the year four families (5 individuals) were served by the HOPE program (permanent supportive housing) and three families (17 individuals) by the STEPS (rapid re-housing) program.

Administration: The City expended \$40,563 on Administration. The City used the money to fund the Community Development Technician and Rehab Specialist positions. Funds were also used to cover the cost of a consultant to complete the City's Annual Action Plan for program year 2017.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide / Non-Site-Specific	70	83.8	\$433,243.07 spent on Citywide projects serving LMI individuals
Eligible LMI Block Groups	30	16.2	\$83,721.33 spent on projects serving LMI Census Tract (Richmond Hill, Hatch St., North Park)

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City invested its CDBG and HOME funds in areas primarily impacted by low to moderate income persons. The housing rehab program was focused on scattered site locations but geographically were concentrated in the Northern and Eastern portion of the City and County. In the future, the City will make more of an effort to target specific neighborhoods, such as Morgantown and the Maple Avenue Corridor, as well as areas in Mebane (West End), and troubled areas in the Northern and Northwest portion of Alamance County.

During the program year the City focused its affordable housing development at the Apple Tree

Subdivision which is located in a low to moderate income area of East Burlington. The City has had difficulty finding CHDOs that are able to consistently produce across Alamance County. The City's recreation and public infrastructure were focused in low to moderate income census tracts located primarily in East Burlington.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

During program year 2016 the City leveraged various other public and private resources to address the proposed housing and community development activities in its Consolidated Plan. For housing rehabilitation projects, the North Carolina Housing Finance Agency provided Construction Training Program (CTP) funds to partially finance the construction costs to renovate or complete the renovation of four dwellings during the year. One of those dwellings was a complete reconstruction. To match HOME Program expenditures for rehabilitations, the City allocated a portion of its closed-out Rental Rehabilitation Program loan payments. Other financial resources used for rehabilitation work were grants and private funds contributed by property owners.

Each year, the City of Burlington allocates one-third of revenue received from a special 5% surcharge on liquor sales to Family Abuse Services and two-thirds to Residential Treatment Services.

This program year, the City allocated \$44,045 to Family Abuse Services and \$88,090 to Residential Treatment Services.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	86
Number of Non-Homeless households to be provided affordable housing units	0	3
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	89

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	3
Number of households supported through Rehab of Existing Units	10	13
Number of households supported through Acquisition of Existing Units	0	0
Total	10	16

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

There was no difference in the goals and outcome in meeting goals. The City encountered problems with rehabilitation services throughout the year due to staff turnover and property owners having legal issues associated with properties (excessive judgments attached to property). Below is a discussion of the numbers included.

Allied Churches housed 41 individuals under their Coordinated Assessment program and 50 individuals under their Rapid Re-Housing program. The Burlington Development Corporation helped 22 individuals under their Supportive and Rapid Re-Housing programs.

Through the City's CHDO partnership, three homes were constructed by Habitat for Humanity. The City also provided home rehabilitation services to 6 homes using CDBG and HOME funds. The City provided home rehabilitation services to 7 homes using Urgent Repair funding from the NC Housing Finance Agency.

Discuss how these outcomes will impact future annual action plans.

Allied Churches did not request funding for their Coordinated Assessment and Rapid Re-Housing Programs for the next program year. Thus, next year's outcomes will be reduced. The City will continue to work and support this program through technical assistance, event participation, programming, and funding when available. The City has explored other options for assisting Allied Churches using prior year CDBG funds.

The City plans to continue to support housing rehabilitation activities through the funding from both program income and the City's participation in the HOME Consortium. The City maintains a goal of at least 10 properties assisted annually through this program and plans to continue this program in future action plans.

The City did not receive Urgent Repair funding for the next program year, and instead will be using excess loan program income to initiate the Emergency Repair Program. The Emergency Repair Program will be similar to the Urgent Repair program, in that those with special needs and the extremely low income will be provided services.

As a member of the HOME Consortium the City plans to continue to support affordable housing development through CHDO allocations. The City currently works with two CHDOs. The City will be looking at long term planning to assist the CHDOs in responsible spending of the CHDO set-aside. The City is also actively looking for other CHDOs with a track record of quality housing production.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	372	0
Low-income	113	0
Moderate-income	0	0
Total	485	0

Table 7 – Number of Households Served

Narrative Information

The data represented in the table includes the populations represented through the housing rehabilitation program, STEPS and HOPE Program supported by Burlington Development Corporation and Allied Churches.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In 2016 a Coordinated Assessment (CA) process was implemented in Alamance County. Allied Churches of Alamance County serves as the central intake point for this program.

Coordinated Assessment is an opportunity to streamline access, assessment, and referral processes for housing and other services across agencies in a community. Coordinated Assessment has proven to be a more efficient and effective process that places the client at the center of the system rather than programs. Based on a household's unique needs, community service providers work with clients, who then empower them in identifying strengths and resources; goals are set to move the household toward self-sufficiency. Evaluation and research has shown that a Coordinated Assessment and assessment system:

- Results in improvements in service delivery in as little as one year
- Improves outcomes for all demographics
- Lowers the rates of return to homelessness
- Reduces costs, financial and time, as service networks are streamlined

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelter is provided by Allied Churches (ACAC) and Family Abuse Services (FAS). ACAC is a regular emergency shelter while FAS serves the needs of victims of domestic violence. FAS also serves a transitional housing problem but it is only eligible for domestic violence victims.

ACAC practices a Progressive Engagement approach in addressing appropriately the needs of shelter guests. Progressive Engagement is an approach to helping households end their homelessness as rapidly as possible, despite barriers, with minimal financial and support resources. More support is offered to those households who struggle to stabilize and cannot maintain their housing without assistance.

Progressive Engagement recognizes that there is no way to accurately predict how much help someone may need to end their homelessness and avoid a return to the streets or shelter. While we know that many people can successfully exit homelessness and avoid immediately returning with a small amount of assistance, we also know that there are no dependable predictors to guide the amount of assistance needed. In this approach, participants are initially offered "light-touch" assistance, including help creating a reasonable housing placement/stabilization plan, housing information and search assistance,

and limited financial assistance for arrears, first month's rent, or security deposit. ACAC regularly re-assess housing barriers and seek to close cases as soon as housing retention barriers are resolved. Assistance is provided on an "as-needed basis" to keep a participant housed and, within funding constraints, programs offer more intensive support, additional rental assistance, or step-up referrals and help to access community-based assistance.

FAS's emergency shelter is limited to victims of domestic violence who are in immediate danger of further victimization. The shelter and other support services are based on the empowerment model of intervention which allows clients to take back control of their decisions. Clients are linked with community resources to address any needs identified by the client. The clients are not mandated to participate in any programs. The goal is to support clients in becoming safe and self-sufficient.

FAS's transitional housing program only serves domestic violence victims who have gone through the emergency shelter and need additional support before moving out on their own. The program ranges from two to three years depending on the needs of the client. During the previous year eight clients were served with the program. The set-up of the facility is for one three bedroom apartment, one two bedroom apartment, and two loft apartments.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

ACAC uses rapid re-housing (RRH) in order to appropriately house individuals in the shortest amount of time possible. The ACAC RRH program uses short-term strategies to help families quickly move out of our shelter (or off the streets) into permanent housing. To assist in ensuring success (as defined by the individual) we connect with a variety of supportive services to help a household quickly secure housing (apt finders), providing short-term financial and rental assistance (RRH funding), and addressing barriers to long-term housing stability (budgeting, food, mental & physical health, disability services, Voc-Rehab, etc). Rather than providing services to get our families ready for housing before permanent placement, ACAC RRH services are designed with a "housing first" approach to get families in permanent housing and keep them stable once they are there. Once housed, guests (participant) develop an "exit strategy." This assists them in maintaining their housing, and determines the level and length of case management. The "Exit Plan" is critical in assisting the participant in realizing a new "normal" for their life.

The "exit plan" first consists of identifying emergency contacts, followed by a conversation asking a series of questions, intended to think through "what if" scenarios. Some of these questions include:

- I will continue to pay my rent by making sure I do the following;

- I will make sure I don't get kicked out of my apartment by doing/not doing the following
- I am ready to live with greater independence and without housing program support because
- The area in my life that I am still working on are
- Signs that my housing is becoming unstable are
- If my housing is becoming unstable I will
- If my housing IS unstable I will

Once these have been answered we identify tasks that the participant believes they can confidently handle. If they cannot handle with confidence, IDLs (Independent Living Skills trainings) are put in place to assist in building confidence. Some of these tasks include:

- Cleaning the apartment
- Go grocery shopping
- Paying rent
- Speaking to landlord
- Budget
- Follow doctor instructions
- Take medicine
- Refill medicine
- Invite guest over and know when to ask them to leave
- Know when to ask for help
- Keep apartment

Finally, both the participant and case manager identify a “support network” for the participant. This is a list of people or places the participant can call or go to, whether its for a specific task / issue, or simply to talk. The goal is to eventually eliminate the need for the housing case manager to be the “support network.”

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The ACAC Coordinated Intake Specialist will determine eligibility for shelter, but also looks at opportunities for **preventing** homelessness or **diverting** by identifying alternatives to shelter.

Prevention is keeping people in the housing they are in, or helping them move to a new place without an instance of homelessness. **Diversion** is helping people who are homeless avoid shelter. Due to our “right to shelter” policy, beds are at a premium, so all prospective guests are rigorously screened to

ensure shelter is last resort. This includes last night's location, family, friends, resources for housing, etc.

The following steps will be taken when determining the best intervention for the individual or family:

Step 1 - Assessment

Each individual is asked a series of questions to determine the best plan of action, these questions will include:

- Are you homeless or do you believe you will become homeless in the next 72 hours?
- Are you currently residing with, or trying to leave, an intimate partner who threatens you or makes you fearful?
- Have you or any member of your household served in the active military, naval, air services or Merchant Marines?
- Are you interested in receiving homeless assistance services?

Step 2 – Referral

Individuals are referred to the appropriate agency based on Program Criteria and Funding Criteria.

- Conflict mediation (landlords)
- Subsidies (rental, utility, etc.)
- Housing stability planning
- Referrals
- Connection to mainstream service

Current agencies participating, by category, are listed below. Connection with these organizations are kept current through a variety of means including participation in monthly ACICHA meetings, monthly United Way Community Council meetings, and monthly Downtown Burlington Ministers meetings.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Two public housing authorities, Burlington Housing Authority (BHA) and Graham Housing Authority (GHA), own and operate public housing units that are available to low and extremely low-income residents throughout the County. Graham Housing Authority also administers a countywide Section 8 housing choice vouchers program.

BHA replaced washing machines, refrigerators and HVAC units in the Willow Creek community. BHA also installed new bathroom exhaust fans in Willow Creek.

BHA continues its program and initiatives to encourage residents involved in management. The Resident Advisory Council held several events through the year including an Elon University Healthy Living/Eating Class; Community Gardens; TRIO Program Piedmont Community College; Annual Community Day; National Night Out; Annual Easter Egg Hunt; 3 Summer Feeding Programs; and implementation of a No Smoking Policy in all public housing communities.

BHA continues to sponsor supportive programs for its residents. 90 youth participated in an after school enrichment program and Pre-K morning programs. Twenty-five males participated in the Training for Manhood program, while 25 females participated in the Dream Girls program. BHA averaged 140 youth in all youth programs.

The Retired and Senior Volunteer (RSVP) for persons over 55 years of age has 77 volunteers serving as tutors and mentors for at-risk children and youth throughout the County. For the program year, volunteers served for 3,596 hours.

Burlington Development Corporation which is a non-profit of BHA continues to operate the STEPS (rapid re-housing) and HOPE (permanent supportive housing) programs at full capacity.

GHA served 2,085 individuals and 971 families through the Section 8 program.

GHA made the following improvements: New Gas Packs, Kitchen-cabinets, hood fans, counter tops, sinks, faucets and backsplash.

GHA new construction/Section 8 properties received new refrigerators and stoves in various units through a grant from the Piedmont Triad Regional Council and Duke Energy.

GHA also has a Family Unification Program, with 51 participants.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

To encourage homeownership, BHA conducted a Family Self-Sufficiency (FSS) Program that supports the residents' efforts to save funds to purchase a home or move into an unsubsidized dwelling. BHA secured a grant to provide counseling services and referrals for the program participants. The housing authority has 27 residents enrolled in this program.

GHA does not provide any Family Self-Sufficiency programming. The only programming is the Community Service Work Program which has 10 residents involved.

Actions taken to provide assistance to troubled PHAs

Burlington Housing Authority and Graham Housing Authority are not considered troubled PHAs. However, several Alamance County residents have contacted the City of Burlington with complaints regarding Section 8 landlords, which is administered by Graham Housing Authority. Communication with GHA can be somewhat challenging.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City Council adopted an Analysis of Impediments & Regional Fair Housing Assessment. It detailed out five goals and supporting strategies to address housing issues in the City.

Goal 2: Expand affordable housing opportunities in higher opportunity areas

Strategy 1: Invest the City's HOME funding allocation to provide incentive for the development of affordable rental housing in higher opportunity areas.

Solution: The City received \$185,055 for FY 15-16 for City HOME funds. This becomes an issue when trying to invest in rental development but continued efforts to address rental housing development are being addressed. The City planned to focus and work with other local groups and developers to address affordable housing through collaborative efforts and determining areas for potential tax credits. However, the Community Development division does not currently have a process in place to work with developers applying for LIHTCs. Thus, the division will work on procedures for being notified during the plan review of developers applying for LIHTCs.

Strategy 2: Amend the zoning ordinance to permit mixed-income residential developments by-right in all residential zoning districts; if necessary, provide market-based density bonuses to incentivize the provision

Solution: This is currently being reviewed for incorporation in Unified Development Ordinance (UDO), which is underway.

Strategy 3: Amend the zoning ordinance to permit single-room occupancy (SRO) or micro-units as an affordable housing option for single persons regardless of income.

Solution: This is currently being reviewed for incorporation in the UDO, which is underway.

Strategy 4: Update the 2000 Comprehensive Plan to incorporate the designation of developable parcels along major corridors and near existing/emerging employment centers as appropriate for multi-family housing.

Solution: Destination Burlington, the City's revised Comprehensive Plan, was adopted in September 2015.

Strategy 5: Partner with Graham Housing Authority to reach out to private landlords in higher

opportunity areas to accept Section 8 Housing Choice Vouchers.

Solution: The Community Development Division will continue to reach out to Graham Housing Authority, in order to accomplish this strategy.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In the Action Plan, the City proposed to collaborate with human and social service agencies and the Continuum of Care to identify potential resources for meeting the service needs of City residents. The City collaborated with Allied Churches by funding the Coordinated Assessment position and funding general operation at Allied Churches. These funds help to address the needs of the homeless community.

The City also addressed the needs of the homeless community by funding Burlington Development Corporation's HOPE & STEPS programs.

The improvements to the facilities at Ralph Scott Lifeservices, Family Abuse Services, and Residential Treatment Services also directly improved access to the programs operated by these organizations and the underserved needs of the low income populations they serve. The improvements to the North Park Library, Richmond Hill, and Thataways Community Center will benefit predominantly low moderate income residents of Burlington. The City also improved the infrastructure in predominately low-moderate income areas of Burlington. Specifically, the City improved sidewalks along Hatch Street. The sidewalks will give residents better access to the newly renovated shopping center at the corner of Rauhut and Hatch streets.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

As part of its housing activities, the City continued actions previously instituted to raise its program participants' awareness of lead-based paint hazards. The City's policy is to inform residents of units scheduled for rehabilitation or potential homebuyers about the health dangers of lead poisoning, especially to children. Staff gives additional information on how to prevent and protect young children from lead poisoning to residents of older housing units. If the dwelling could potentially contain lead-based paint, the City encourages these households to test the children for lead poisoning at the County Health Department. The County Health Department actively conducts clinics to test children and educational programs/mailings to explain the importance of lead screening for children.

During the program year, the City inspected any home built before 1978 for potential lead-based paint hazards and required actions to contain any potential hazard noted. For units in its housing rehabilitation program, the City contracted with a certified firm to inspect and prepare lead-based paint risk assessments and to perform clearance tests, when required. All contractors performing work on lead positive home were verified to have completed the Renovation, Repair, and Paint training. Certified contractors completed either the required interim controls or abatement procedures to reduce the

lead-based paint hazards during the rehabilitation of ten positive units. All of these units passed the clearance tests when required.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

In the Action Plan, the City proposed actions to plan to reduce the number of poverty-level families which included the continued partnership with the North Carolina Construction Training Program. This workforce development initiative is designed to address the lack of middle-skill employees through training low-income Burlington residents in construction. The goal is to provide job training in the construction industry while improving the quality of affordable housing stock for low-income residents. NC Housing Finance Agency provided \$65,000 (HOME Match funds) and the City of Burlington contributed \$65,000 of CDBG funds for the job training activities. The goal for program year 2016 was to train 5 residents. During program year 2016 the program trained 18 individuals in the construction trade. To date, 10 individuals have received employment and 1 house was rehabilitated.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

For program year 2016, the City took several steps to eliminate gaps in the institutional structure for conducting its affordable and supportive housing programs.

1. Participated in the Greensboro/Guilford/Burlington/Alamance Housing Consortium for the HOME Program to maximize the available funds for affordable housing. Administered Alamance County's allocation of HOME funds, rehabbing 4 homes.
2. Participated in the North Carolina Construction Training Program to provide job training to 18 low-income individuals and leverage funds to improve the affordable housing stock for low income residents.
3. Cooperated with other City departments for Connecting Burlington Communities CBC initiative to improve overall quality of life.
4. Served as a member of the Alamance County Interagency Council for Homeless Assistance to promote and augment the local Continuum of Care system.
5. Provided technical assistance and allocated funds for the local CHDOs-Habitat and Alamance County Community Services to continue development of City-owned property for affordable housing in the Apple Tree Subdivision, funding down payment assistance for 3 homes.
6. Rehabbed 7 houses under the Urgent Repair Program, funded by the NC Housing Finance Agency.
7. Communicated, exchanged information and made referrals between various government agencies and non-profits that provide supportive facilities and services and/or housing programs.
8. Continued to administer the City's housing programs with experienced staff and coordination from various City departments, rehabbing 2 homes using CDBG funds.

Actions taken to enhance coordination between public and private housing and social service

agencies. 91.220(k); 91.320(j)

The City of Burlington facilitated coordination among its partner agencies that resulted in a broadly shared understanding of community needs, collaborative and complementary approaches to addressing needs, and responsiveness to changes in conditions. Additionally, the City continued to provide economic development funds, indicating a commitment to leveraging all possible resources to meet needs. By establishing set-asides to govern CDBG and HOME spending, the City is ensuring that high-priority public and private housing and social service agencies and their programs will continue to receive the resources required to achieve an appreciable impact.

The greatest gap in meeting the housing, community development, and economic development needs in the City is the reduced capacity of many agencies, given funding limitations in recent years, to carry out their work to the extent that is needed in the community. Reductions in work force resulting from the dwindling of resources pose a serious challenge to meeting escalating demand for affordable housing and related services. In order to overcome this gap, the City focused its capacity and delivery on priority needs.

Strategic planning and evaluation will continue to be performed periodically to ensure the streamlining of operations. The City experienced major staff-turnover in the Community Development Division this program year. Because of the staff turnover, Community Development division policies and procedures were evaluated, as well as strategic relationships with public and private housing and social service agencies. The City will continue to work with past organizations, but will also seek out new partners.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

- Began to create policies and procedures for working with developers applying for LIHTCs.
- Worked on creating a UDO for the City of Burlington.
- Work with CHDOs to explore ways to use HOME funds to develop affordable housing in high-opportunity areas.
- Affordable housing outreach through Leaders Learn: Burlington Chamber of Commerce.
- Improved the physical environment by using CDBG funds for public facilities and infrastructure in RCAP areas: Hatch Street Sidewalks, North Park Library, Richmond Hill.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

This program year, the City of Burlington conducted extensive reviews of all HUD-funded programs, including its public services projects and CHDO's projects, to ensure compliance with the required regulations, statutes, procedures, standards, and affordability. The new staff found that files were setup properly, and that policies/procedures needed updating. New staff noted that minority business outreach has not been a priority in past years; however, minority contractors have been used for housing rehabilitation.

All files were updated, along with documentation reviewed and added to each file for audit purposes.

For its public service projects, the City reviewed the Library System's reported CDBG purchases to ensure the funds were used for the North Park library. The City reviewed monthly reports on the construction training classes conducted by the North Carolina Home Builders Association, and conducted a site visit. The City also reviewed monthly reimbursement requests and expenditure reports for Burlington Development Corporation and Allied Churches.

For public facilities and infrastructure improvements, the City visited each project site to ensure compliance with Davis Bacon Labor standards and procedures.

As a policy, the City Community Development Division examines dwellings to assess the condition and feasibility of the proposed rehabilitation project. Throughout the project, staff and/or the rehabilitation specialist inspect a job a minimum of twice a week and if necessary, once a day. Both the frequency and duration of inspections depend upon the progress, problems or uniqueness of the job. Periodically, the Community Development Administrator and Community Development Technician inspect progress on a job. In addition, the Community Development Division requires documentation of inspections by the City's Inspection Department and the Rehabilitation Specialist/Class 3 Building Inspector before paying a contractor. At the completion of a project, the Rehabilitation Technician and the property owner inspect a job to ensure satisfactory completion. The City's Chief Building Inspector and the Rehabilitation Specialist/Class 3 Building Inspector also must certify final inspection of the job.

For each CHDO project, with the assistance of the City, the Lead Entity of the Housing Consortium re-certifies the eligibility of the designated local CHDO to participate in the HOME Program. Throughout the year, the City provides technical assistance and monitors and inspects the work on the houses developed by the CHDO. The CHDO provides to the City information documenting the eligibility of the homebuyers and other pertinent records pertaining to the project.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Burlington places a notice of the preparation of its Consolidated Annual Performance and Evaluation Reports in the local newspaper. The notice states the date of public hearing for program year 2016 is September 19, 2017. Copies of the report are noted to be available for public review for fifteen days -- from September 7-21, 2016. A copy of the notice is attached to this report.

During the public hearing two council members asked questions.

Councilmember Hykes asked what the money for the Richmond Hill project was.

Ms. Randolph stated that the money for the Richmond Hill project was for site plan development and marketing uses for soft cost before the actual hard cost construction and development. She stated that there were issues with the stream near the site and that there had to be some site plan development work that was needed. She stated that the CDBG monies went for that use.

Mayor Pro Tem Faucette asked if the City would hold that money until the project began again.

Ms. Randolph stated that to her knowledge, it was not on hold, but that the City would continue to cover any cost that had to do with site plan development and that this money was specifically for the site and not for anything else.

The City did not receive any other comments from citizens during the comment period.

The City of Burlington City Council approved the CAPER at the September 19, 2017 meeting. The action agenda from this meeting is attached to this report.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Traditionally, housing rehabilitation has been the main focus of the Community Development Division. However, the City has noticed that the CD Division does not have much of a neighborhood presence. Thus, the CD Division is exploring Neighborhood Improvement programs to ensure that community needs are met, and to ensure that community residents have a voice.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

PR 26

	Office of Community Planning and Development	DATE:	09-08-17
	U.S. Department of Housing and Urban Development	TIME:	9:16
	Integrated Disbursement and Information System	PAGE:	1
	PR26 - CDBG Financial Summary Report		
	Program Year 2016		
	BURLINGTON , NC		

PART I: SUMMARY OF CDBG RESOURCES		
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR		0.00
02 ENTITLEMENT GRANT		402,011.00
03 SURPLUS URBAN RENEWAL		0.00
04 SECTION 108 GUARANTEED LOAN FUNDS		0.00
05 CURRENT YEAR PROGRAM INCOME		122,601.37
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)		0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT		0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE		0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)		524,612.37
PART II: SUMMARY OF CDBG EXPENDITURES		
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		476,401.40
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT		0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)		476,401.40
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		40,563.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES		0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)		516,964.40
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)		7,647.97
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD		
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		476,401.40
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT		0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)		476,401.40
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)		100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS		
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION		PY: 0 PY: 0 PY: 0
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS		0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)		0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS		
27 DISBURSED IN IDIS FOR PUBLIC SERVICES		65,118.89
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS		0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)		65,118.89
32 ENTITLEMENT GRANT		402,011.00
33 PRIOR YEAR PROGRAM INCOME		108,216.90
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP		0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)		510,227.90
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)		12.76%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		40,563.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)		40,563.00
42 ENTITLEMENT GRANT		402,011.00
43 CURRENT YEAR PROGRAM INCOME		122,601.37
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)		524,612.37
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)		7.73%



Office of Community Planning and Development
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 PR26 - CDBG Financial Summary Report
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	5	227	5955373	Ralph Scott Lifeservices Upgrades (2016)	03B	LMC	\$15,597.00
2016	5	227	5968278	Ralph Scott Lifeservices Upgrades (2016)	03B	LMC	\$36,403.00
2016	5	227	5971586	Ralph Scott Lifeservices Upgrades (2016)	03B	LMC	\$2,390.00
					03B	Matrix Code	\$54,390.00
2016	6	228	5971586	Family Abuse Services Upgrades (2016)	03C	LMC	\$18,182.88
2016	6	228	6022694	Family Abuse Services Upgrades (2016)	03C	LMC	\$13,752.12
2016	7	229	6022694	Residential Treatment Services Upgrades (2016)	03C	LMC	\$18,200.00
					03C	Matrix Code	\$50,135.00
2016	11	231	5955373	Thataways Upgrades (2016)	03F	LMA	\$3,150.00
2016	11	231	6024498	Thataways Upgrades (2016)	03F	LMA	\$33,850.00
					03F	Matrix Code	\$37,000.00
2016	12	232	6022694	Richmond Hill (2016)	03I	LMA	\$20,287.50
2016	12	232	6024498	Richmond Hill (2016)	03I	LMA	\$6,562.00
2016	12	232	6051016	Richmond Hill (2016)	03I	LMA	\$5,720.85
2016	12	232	6057025	Richmond Hill (2016)	03I	LMA	\$3,300.00
					03I	Matrix Code	\$35,870.35
2015	6	215	5953194	Hatch St. Sidewalk	03L	LMA	\$3,787.23
2015	6	215	6023155	Hatch St. Sidewalk	03L	LMA	\$34,063.86
					03L	Matrix Code	\$37,851.09
2016	8	222	5955373	Allied Churches Funds (2016)	03T	LMC	\$2,500.00
2016	8	222	5968278	Allied Churches Funds (2016)	03T	LMC	\$2,500.00
2016	8	222	5974556	Allied Churches Funds (2016)	03T	LMC	\$2,500.00
2016	8	222	5993650	Allied Churches Funds (2016)	03T	LMC	\$5,000.00
2016	8	222	6022694	Allied Churches Funds (2016)	03T	LMC	\$7,500.00
2016	8	222	6041519	Allied Churches Funds (2016)	03T	LMC	\$2,500.00
2016	8	222	6057025	Allied Churches Funds (2016)	03T	LMC	\$7,500.00
2016	10	224	5955373	Burlington Development Corporation (2016)	03T	LMC	\$2,440.42
2016	10	224	5962373	Burlington Development Corporation (2016)	03T	LMC	\$2,448.57
2016	10	224	5971586	Burlington Development Corporation (2016)	03T	LMC	\$3,754.85
2016	10	224	5993648	Burlington Development Corporation (2016)	03T	LMC	\$2,771.16
2016	10	224	5999974	Burlington Development Corporation (2016)	03T	LMC	\$4,498.59
2016	10	224	6010970	Burlington Development Corporation (2016)	03T	LMC	\$4,334.44
2016	10	224	6022694	Burlington Development Corporation (2016)	03T	LMC	\$2,311.10
2016	10	224	6041519	Burlington Development Corporation (2016)	03T	LMC	\$2,427.72
2016	10	224	6051016	Burlington Development Corporation (2016)	03T	LMC	\$132.15
					03T	Matrix Code	\$55,119.00
2016	4	226	6057025	North Park Library (2016)	05	LMA	\$9,999.89
					05	Matrix Code	\$9,999.89
2016	9	230	5976109	Relocation (2016)	08	LMH	\$526.00
					08	Matrix Code	\$526.00
2015	2	212	5941967	Housing Rehab Program	14A	LMH	\$4,755.21
2016	1	221	5958717	Housing Rehabilitation (2016)	14A	LMH	\$3,208.07
2016	1	221	5962398	Housing Rehabilitation (2016)	14A	LMH	\$4,167.84
2016	1	221	5971680	Housing Rehabilitation (2016)	14A	LMH	\$9,310.83
2016	1	221	6015334	Housing Rehabilitation (2016)	14A	LMH	\$27,428.51
2016	1	221	6024494	Housing Rehabilitation (2016)	14A	LMH	\$19,736.79
2016	1	221	6050995	Housing Rehabilitation (2016)	14A	LMH	\$39,058.15



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2016	1	221	6059934	Housing Rehabilitation (2016)	14A	LMH	\$22,844.67	
2016	2	223	5955373	Construction Training Program (2016)	14A	LMH	\$6,000.00	
2016	2	223	5962373	Construction Training Program (2016)	14A	LMH	\$3,000.00	
2016	2	223	5973189	Construction Training Program (2016)	14A	LMH	\$8,000.00	
2016	2	223	5993639	Construction Training Program (2016)	14A	LMH	\$15,500.00	
2016	2	223	5999979	Construction Training Program (2016)	14A	LMH	\$3,000.00	
2016	2	223	6010969	Construction Training Program (2016)	14A	LMH	\$3,000.00	
2016	2	223	6022694	Construction Training Program (2016)	14A	LMH	\$10,000.00	
2016	2	223	6029535	Construction Training Program (2016)	14A	LMH	\$9,500.00	
2016	2	223	6041519	Construction Training Program (2016)	14A	LMH	\$4,000.00	
2016	2	223	6051016	Construction Training Program (2016)	14A	LMH	\$3,000.00	
							Matrix Code	\$195,510.07
Total								\$476,401.40

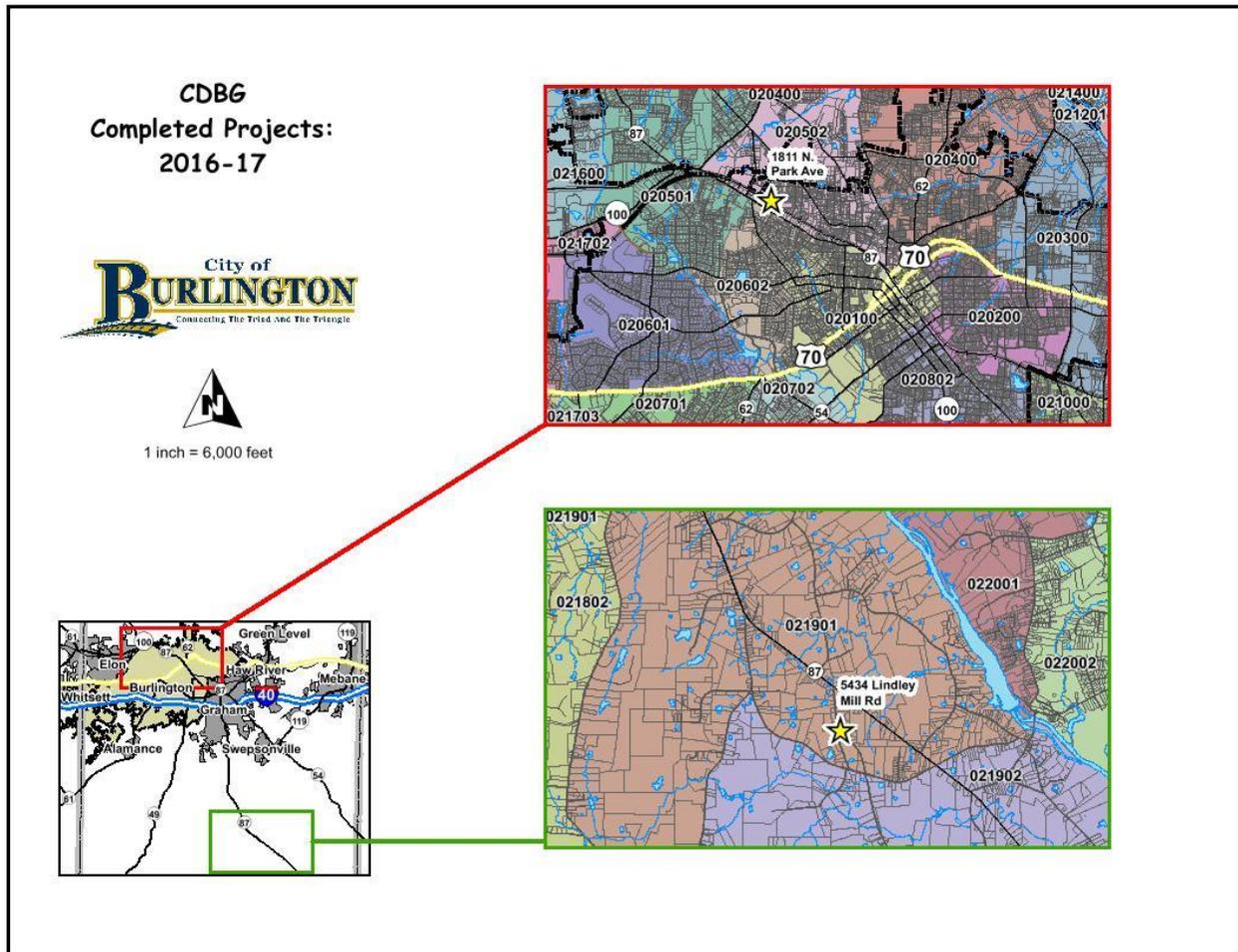
LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2016	8	222	5955373	Allied Churches Funds (2016)	03T	LMC	\$2,500.00	
2016	8	222	5968278	Allied Churches Funds (2016)	03T	LMC	\$2,500.00	
2016	8	222	5974556	Allied Churches Funds (2016)	03T	LMC	\$2,500.00	
2016	8	222	5993650	Allied Churches Funds (2016)	03T	LMC	\$5,000.00	
2016	8	222	6022694	Allied Churches Funds (2016)	03T	LMC	\$7,500.00	
2016	8	222	6041519	Allied Churches Funds (2016)	03T	LMC	\$2,500.00	
2016	8	222	6057025	Allied Churches Funds (2016)	03T	LMC	\$7,500.00	
2016	10	224	5955373	Burlington Development Corporation (2016)	03T	LMC	\$2,440.42	
2016	10	224	5962373	Burlington Development Corporation (2016)	03T	LMC	\$2,448.57	
2016	10	224	5971586	Burlington Development Corporation (2016)	03T	LMC	\$3,754.85	
2016	10	224	5993648	Burlington Development Corporation (2016)	03T	LMC	\$2,771.16	
2016	10	224	5999974	Burlington Development Corporation (2016)	03T	LMC	\$4,498.59	
2016	10	224	6010970	Burlington Development Corporation (2016)	03T	LMC	\$4,334.44	
2016	10	224	6022694	Burlington Development Corporation (2016)	03T	LMC	\$2,311.10	
2016	10	224	6041519	Burlington Development Corporation (2016)	03T	LMC	\$2,427.72	
2016	10	224	6051016	Burlington Development Corporation (2016)	03T	LMC	\$132.15	
							Matrix Code	\$55,119.00
2016	4	226	6057025	North Park Library (2016)	05	LMA	\$9,999.89	
							Matrix Code	\$9,999.89
Total								\$65,118.89

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2014	5	206	5943488	Administration	21A		\$601.66	
2014	5	206	5943996	Administration	21A		\$5,387.35	
2014	5	206	5953194	Administration	21A		\$2,339.99	
2014	5	206	5962373	Administration	21A		\$3,857.28	
2014	5	206	5971586	Administration	21A		\$5,777.66	
2014	5	206	5976109	Administration	21A		\$174.96	
2016	3	225	6024498	Administration (2016)	21A		\$5,057.10	
2016	3	225	6041521	Administration (2016)	21A		\$1,125.00	
2016	3	225	6051016	Administration (2016)	21A		\$12,624.31	
2016	3	225	6057025	Administration (2016)	21A		\$3,617.69	
							Matrix Code	\$40,563.00
Total								\$40,563.00

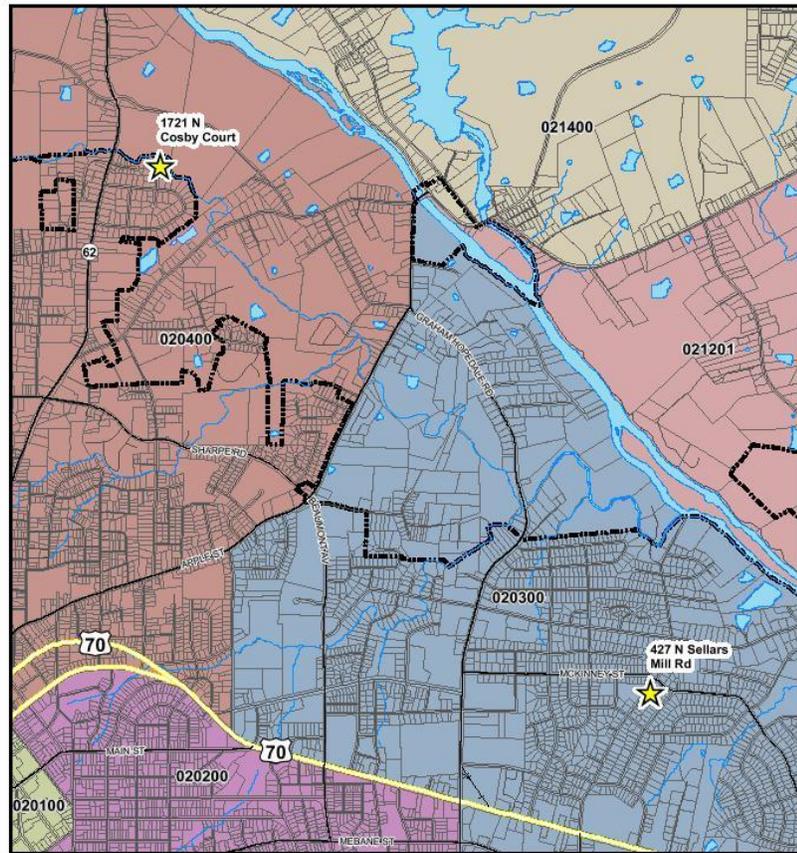
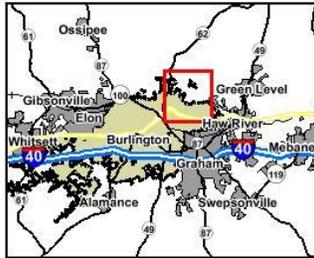
Rehab Maps



HOME City
Completed Projects:
2016-17



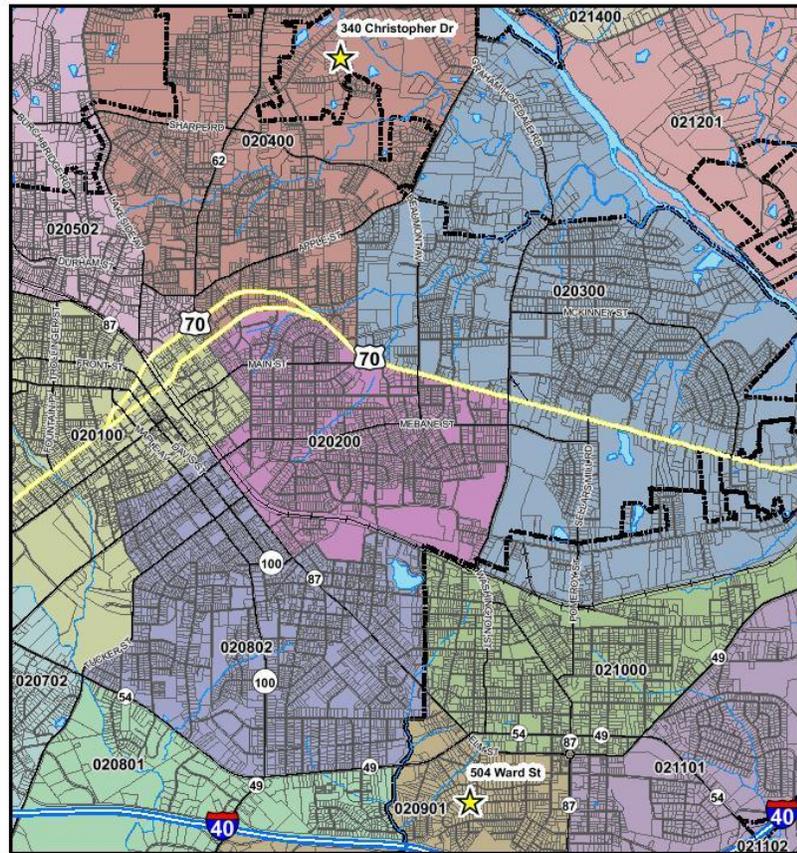
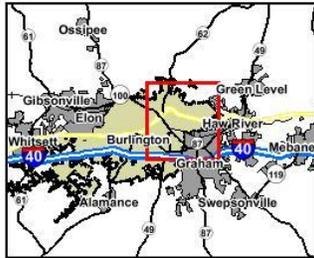
1 inch = 2,000 feet



HOME County
Completed Projects:
2016-17



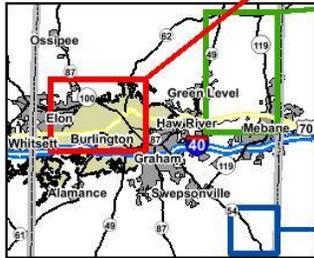
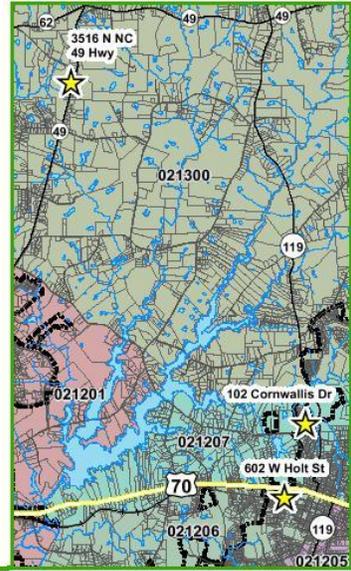
1 inch = 3,000 feet



**Urgent Repair
Rehab Projects:
2016-17**




1 inch = 8,000 feet



Public Hearing Notice

10 Legals

PUBLIC HEARING NOTICE
CITY OF BURLINGTON
2016-17
CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT

The Burlington City Council will conduct a public hearing to consider approving the submission of its Consolidated Annual Performance and Evaluation Report for program year 2016-17 of the Community Development Administration.

Tues, Sept. 19, 2017
7:00 p.m.
City Council Chamber
Municipal Building
425 South Lexington Ave., Burlington, NC

The City of Burlington receives funds each year for various programs, the Community Development Block Grant (CDBG), Program and Urban Program. Burlington also administers Alamance County's HOPE Program.

Citizens and interested parties are encouraged to examine and submit written comments on the proposed 2016-17 Consolidated Annual Performance and Evaluation Report (CAPER) to the Community Development Program. Copies of the report are available for review from 8:30 a.m. to 4:30 p.m., Monday through Friday, September 12-21, 2017, in the Burlington Planning and Community Development Department, 425 South Lexington Avenue, Burlington, North Carolina. The CAPER Draft is submitted to residents after September 20, 2017.

The City of Burlington will provide reasonable accommodations, auxiliary aids and services for any qualified disabled person interested in attending the public hearing. To request the above, you may call Michael Kelly at (336) 227-4076 (Voice or TDD) 229-3107 (TDD) seven days before the date of the public hearing.

Barbara Ward
 City Clerk
 City of Burlington

Equal Housing Opportunity

September 6, 2017

The owner of a 2009 Buick Lucerne #1N4AN11D66N321683 must pick up the vehicle at Sunrise Collision LLC, 118 South Service Road, Myrtle Beach, SC 29586.

August 23, 2017
 September 06, 2017

20 Announcements

20 Announcements

WOMEN with DIBBITTS
 50-79 years old wanted for lifetime research at Elm University. Participants receive \$10 for 1 time testing. Contact: Dr. Jane Beard, jbeard@elm.edu
 336-278-8388

60 Lost & Found

1181 Station Wreky, Male, 4 years Old, Brown Eyes, Lavender Ave., Burlington phone: 336-670-0884

90 Cemetery Lots/ Monuments

2 Lawn Crypts For Sale
 includes opening & closing for both at Alamance Memorial Park \$7,276 for all call 336-648-8891

110 Auctions

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205 Adult Care

Adult Care category is for people looking for work, this is not a position available for advertising.



250 Help Wanted

Elon University
 is currently accepting applications for a Coordinator of Data Management. The Coordinator of Data Management will work to ensure that accurate and consistent information is maintained within the University's Advancement software system. The position will be responsible for updating and maintaining consistent records with data received through multiple channels. The position will use critical and independent thinking to be proactive in seeking out ways to improve the quality and accuracy of the data. Bachelor's degree preferred.

Position will remain open until filled.

Apply at:
<https://elon.peopleadmin.com/postings/51642>

Elon University is an equal opportunity employer committed to a diverse faculty, staff and students. We are fully and unconditionally committed to diversity.
 Info: ext. 7165251 to 56634

Council Action Agenda Hearing



Burlington City Council Meeting September 19, 2017 ACTION AGENDA

Municipal Building Council Chamber

7:00 p.m.

CALL TO ORDER: Mayor Ian Baltutis

INVOCATION: Councilmember Robert Ward

RECOGNITION: City Engineer, Lanny Rhew

CODE OF ETHICS-DISCLOSING CONFLICTS OF INTEREST: City Clerk, Renee Ward

Councilmember Hykes recused from Item H

APPROVAL OF MINUTES:

- August 14, 2017 – Work Session
- September 5, 2017 - City Council Meeting

Minutes Approved

ADD-ONS-CONSENT AGENDA:

- Item H – Greenways & Bikeways Plan
- Item I – Burlington Downtown Revitalization Project

Add-On Approved

ADOPTION OF AGENDA

Agenda Adopted with Add-On

CONSENT AGENDA:

A. To adopt an Ordinance approving the following Traffic Commission recommendations:

- Request to reduce the speed limit on Ridgcrest Avenue between Crosby Drive and the northern cul de sac from 35 mph to 25 mph.
- Request to repeal the 50 mph speed limit on US 70, from the western corporate limit of Burlington, a point 0.38 mile west of SR 2748 (Springwood Church Road), eastward to Gibsonville corporate limit, a point 0.15 mile west of SR 2748 (Springwood Church Road).

- Request to enact a 45 mph speed limit on US 70 between a point 0.38 mile west of SR 2748 (Springwood Church Road) and a point 0.15 mile west of SR 2748 (Springwood Church Road).
- Request to enact a 45 mph speed limit on US 70 between a point 0.26 mile west of the Alamance County line and the Alamance County line.
- Request to enact a 45 mph speed limit on US 70 between the Guilford County line and a point 0.22 mile east of the Guilford County line.

- B. To adopt a Resolution authorizing the extension of lease of City-owned surplus property to American Tower Asset Sub, LLC.
- C. To adopt a Resolution setting a date of public hearing for October 3, 2017, to consider the Woodland Heights Apartments Phase III contiguous voluntary annexation.
- D. To approve a 5% pay increase for City Attorney, David Huffman effective July 1, 2017.
- E. Budget Amendment – 2018-13 – Police – RICO Appropriations

BA2018-13

Increase Revenues:

01317000-39999	Appropriated Fund Balance	\$37,000
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Increase Expenditures:

01354000-41900	Professional Services	\$20,000
01354000-43390	Equipment not Capitalized	7,000
01354000-44500	Maint & Service Contracts	10,000

- F. Budget Amendment – 2018-14 – Animal Services – Donation

BA2018-14

Increase Revenues:

01004503-30104	Donations – Animal Shelter	\$ 1,500
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Increase Expenditures:

01052503-41401	Staff Training	\$ 1,500
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- G. Budget Amendment – 2018-15 – Animal Services – Donation

BA2018-15

Increase Revenues:

01004503-30104	Donations – Animal Shelter	\$3,948
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Increase Expenditures:

01052503-43319	Medical Supplies	\$3,948
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- H. To adopt the City of Burlington’s Greenways and Bikeways Plan.
Available here: <http://burlingtongreenwaysbikewaysplan.weebly.com/draft-plan.html>
- I. To approve a Burlington Downtown Revitalization project, funded by the State of North Carolina, in the amount of \$50,000, to construct public restrooms in the vicinity of the Historic Depot.

Consent Agenda Approved

PUBLIC HEARINGS:

- 1. A public hearing has been set to receive citizen comments on the Consolidated Annual Performance and Evaluation Report for the Community Development Program year 2016-2017.

Public Hearing Held
CAPER Submission Approved

- 2. A public hearing has been set to consider adopting the Flood Insurance Rate Maps (FIRMs) and the revised Flood Damage Prevention Ordinance.

Public Hearing Held
FIRMs Approved and Ordinance Adopted

- 3. A public hearing has been set to consider an application to rezone from R-9 Residential District to CR Conditional Residential District for the use of an Elementary School, Middle School and High School. The property is located at 1615 Greenwood Terrace referenced as Alamance County tax identification number 123243.

Public Hearing Held
Rezoning and Statement of Consistency Approved

- 4. A public hearing has been set to consider an application to rezone from O&I Office and Institutional District and R-9 Residential District to CI Conditional Industrial District for the continued use and expansion of the Airport. The properties are located on the east side of Alamance Road and the north side of Rocklane Drive referenced as Alamance County tax identification numbers 120215 and 120216.

Public Hearing Held
Rezoning and Statement of Consistency Approved

5. A public hearing has been set to consider an application to rezone from R-9 Residential District and I-1 Planned Industrial District to CR Conditional Residential District for the use of an existing Church with the addition of a Child Day Care with 70 children and an Elementary School with 35 students. The property is located at 1935 Hanford Road referenced as Alamance County tax identification number 132796.

Public Hearing Held
Rezoning and Statement of Consistency Approved

PUBLIC COMMENT PERIOD

Mr. Gene Cates spoke in reference to "ugly food" that cannot be sold. Mr. Cates asked to go into areas of City property to give away fruit and vegetables that is collected from surrounding farms in the state and neighboring states.

CITY COUNCIL COMMENT

ADJOURN The meeting was adjourned at 7:42pm