



## MINUTES OF THE CITY OF BURLINGTON CITY COUNCIL WORK SESSION

APRIL 30, 2018

The City Council of the City of Burlington held a regularly scheduled work session in the Municipal Conference Room, 425 South Lexington Avenue, Burlington, N.C., on April 30, 2018, at 5:00 p.m.

**Councilmembers Present:** Mayor Ian Baltutis and Mayor Pro Tem Kathy Hykes  
Councilmembers Robert Ward, James Butler and Harold Owen

**Councilmembers Absent:** *None*

**City Manager:** Hardin Watkins, *present*

**City Attorney:** David Huffman, *present*

**City Clerk:** Renee Ward, *present*

### A. Municipal 3% Occupancy Tax Discussion

*Hardin Watkins*  
*City Manager*

City Manager Watkins shared that since the April 17, 2018, Council meeting discussions, staff had been gathering information and researching this topic. The following is a summary of what has been learned:

- City of Mebane has formally sent their letter requesting special legislation to local members of the NC General Assembly.
- Alamance County officials have been researching and gathering information about this topic over the past couple of weeks.
- Alamance County may pursue a request for an additional 3% occupancy tax in the coming years.
- It is unclear if the NC General Assembly will take up matters such as this topic in the upcoming Short Session.
- According to information supplied by Tony Laws, TDA/CVB funding for City of

Burlington Recreation & Parks events and facilities was \$2,000 in 2017. This includes \$1,000 for the Carousel Festival and \$1,000 for the national softball tournament. The 2016 total was \$1,000 for the national softball tournament. The softball tournament funding is presently an annual contribution for \$1,000 that dates back to 2004.

- There have been capital contributions of \$15,000 for volleyball equipment at Fairchild Community Center in 2015 and \$6,000 for the Springwood disc golf course in 2010.
- Tony Laws' records indicate total receipts of \$39,500 from the TDA/CVB to the City during the time period of 2004-2018, including some capital projects and annual funding for the softball tournament.

Councilman Butler asked what the collection amount was on behalf of the City of Burlington was during that same time period.

City Manager Watkins said that each year the CVB collects \$872,000 and 72% of that is generated in the City of Burlington at our 15 hotels.

- David Huffman has reached out County Finance Director Susan Evans to request financial data from the TDA/CVB. This information is expected to be received on April 27, 2018.
- Rachel Kelly delivered a formal open records request to the TDA/CVB on April 25, 2018 seeking financial records. County Parks Director Brian Baker indicated that he would ask the CVB Director Grace VandeVisser to provide this information as well as a summary of the CVB's contributions to Burlington.
- \$876,000 was collected by the Burlington/Alamance County CVB last year. There are 15 hotels in the City of Burlington. 72% of the current occupancy tax collected by the Burlington/Alamance County CVB is generated within the City of Burlington.
- If the City were successful in the effort to secure a 3% municipal occupancy tax, possible recipients of the funding could include the following: a) roadway and streetscape improvements to the Maple Avenue Corridor to assist the (6) six hotels in that area to improve the utilization of these hotels and help increase their average daily rate; b) assist with capital funding for the proposed Western Recreation Center to enable the City to include/add sports tourism- related components to the facility to spur room nights for hoteliers that cater to sports-related travelers; c) provide more support and assistance to the numerous events organized and hosted by Burlington Recreation & Parks such as tournaments and regional special events to generate room nights and target off-peak times for hoteliers. It is estimated that this category of funding to the City may be as much as \$204,000 per year.

Since we are still collecting information and the April 30, 2018 Work Session is focused on the City's FY 18-19 Budget presentation, staff recommends that we invite the TDA/CVB to make a presentation at the June 4, 2018, work session.

Councilman Butler suggested notifying our local legislators that this request would be coming firsthand so they were made aware of our plans to pursue this in the long session. City Manager Watkins will contact our local legislators.

Councilman Ward suggested drafting a special bill for submittal in the long session. City Manager Watkins will keep Council abreast.

## **B. Youth Solutions Discussion**

*Rachel Kelly*  
*Director of Public Policy*

Rachel Kelly, Director of Public Policy said that research would continue as well as strategy and ground laying as the City moved forward in youth solutions. She said that the plan was to keep the momentum going forward especially with the summer months approaching, which is typically when the youth has less to do and tend to find themselves in trouble more often. She said that the Recreation Department Youth Programming Division and the Police Department Community Relations Division came together to brainstorm about existing resources and programs that could be tweaked or targeted to make an impact and move the needle in youth solutions.

While lasting solutions to youth violence will require significant research, strategy, measures of success, resource alignment, consistent leadership and funding, the City is striving to offer some near-term programmatic changes aimed at maintaining the momentum toward implementing solutions to youth violence in the community. Together, the Recreation & Parks Youth Programming Division and Police Department Community Relations Division have offered the following proposals for implementation this summer:

### **Mobile Recreation Unit**

Along with the City of Graham, Burlington Recreation & Parks has recently been approved for \$50,000 in grant funding from Impact Alamance and Alamance County Wellness Collaborative for the purchase and up-fit of a Mobile Recreation Unit (MRU) with which recreation activities can be provided within communities. The MRU should be ready to deploy in July, allowing BRPD to bring fun, safe, community-oriented recreation into communities. Not only will the MRU provide enjoyment by breaking down barriers to access, but it will also strengthen connections between communities and Recreation & Parks, increasing awareness within the neighborhoods of other available and affordable programs.  
(MRU is funded | Requires part-time dollars for staff time)

### **Extend Summer Time Playground Camp**

The Summer Time Playground Camp (STP) is a five-week day program that takes place between the hours of 10am-2pm at North Park, Robinson Park and the newest addition of Elmira Community Center.

The program offers activities and lunch (through ABSS Nutrition) at no cost for 6-12 year olds. Additionally, staff is examining the possibility of offering an STP session for middle school aged children. (3 STP Sessions are funded | Summer 2018 Middle School STP Session is begin vetted for financial feasibility)

### **Summer Resource Pop Up Parties**

Awareness and access are often cited as reasons that residents do not engage with available programs for youth. Police and Recreation & Parks proposes hosting various pop-up parties within identified neighborhoods to engage children with games, activities and prizes, but also to target parents with information regarding the programs and facilities offered by Burlington Parks and Recreation. These parties can also be used to gather information about what types of programs parents of at-risk children would find most valuable and how to break down barriers to participation. This would also engage and involve community organizations in the process. (Resources necessary for pop-up parties can likely be absorbed in existing budgets)

### **Extend Community Center Hours**

When youth have positive and productive things to do in a safe environment, it is easier for them to avoid trouble. The open gyms at both Mayco Bigelow and Fairchild Community Centers are popular among area youth. Recreation & Parks plans to examine the feasibility of extending hours at both community centers during the summer 2018 to allow more accessibility to these safe-havens.

(Staff costs are a concern for feasibility/sustainability)

### **Recreation & Parks Participate in National Night Out**

Burlington hosts one of the most successful National Night Out (NNO) programs in the state. City Council, Department Heads, and the Planning Department have taken advantage of the momentum that the BPD has built by visiting the neighborhood block parties to engage with residents. BRPD will plan to have staff members attend neighborhood block parties to increase awareness of program offerings.

(Staff costs should be minimal and absorbed in existing budget)

### **Utilizing Volunteer Assets**

As Recreation & Parks and Police stretch limited resources toward youth violence prevention initiatives, it is proposed to use existing volunteer infrastructure where possible to assist paid staff. The BPD has built a robust volunteer corps from graduates of the Citizens Academy, 200 graduates are certified to volunteer and nearly 100 have chosen to volunteer. By expanding the use of these qualified volunteers to assist with implementation of Youth Solutions initiatives,

forces can be multiplied and stronger community connections can be made. This may also be an opportunity for the many community members who asked to help with the City's Youth Solutions Initiative to get involved and volunteer. Additionally, the BPD has engaged members of the faith community to focus their outreach efforts and tapping available volunteers from this working group may also be a possibility.  
(This is a cost saving proposal)

### C. Proposed FY 18-19 Budget Presentation

*Hardin Watkins*  
City Manager

City Manager Hardin Watkins gave the following budget report:

Ongoing Year Long Process →  
elected officials & staff → guidance & direction

- Establishing priorities & key goals
- Projecting revenues
- Making decisions based on needs – constrained by limited resources

Preparedness for FY 18-19 Budget is an ongoing year round process.

- 2.99% increase over the prior year.

Forecasts for property taxes and sales taxes are projected to be higher than last year.

- Due to improved economy, growth in real property & rise in retail sales.

### Challenges & Opportunities - 1

- Balancing with **no property tax rate increase** while maintaining the same level of service for the citizens (inflation)
- Emphasize **growth & economic development**
- Continue to fund street light conversion to **LED**
- Funding City's share of **Link Transit (1 extra lap – 8 pm)**



## Challenges & Opportunities - 2

- **Uncertainty in state revenues**
  - OK for FY 18-19/ Future is less definite
- Uncertainty from U.S. **Congress** regarding federal budget for CDBG & HOME funds
- Adequate funding for capital outlay requests to **maintain City facilities** and **replace aging fleet**

## Challenges & Opportunities - 3

- **New Positions:**
  - **Police**
    - Lieutenant - ANET
    - Telecommunicator I
  - **Sanitation**
    - Sanitation Equipment Operator
  - **Engineering**
    - Civil Engineer II (40% federally funded)
  - **Human Resources**
    - Human Resource Generalist
  - **Fire**
    - Firefighter I
- **Provision for merit-based pay adjustments.**

## GENERAL FUND

- Police
- Fire
- Recreation and Parks
- General Administration
- Legal
- Public Works/ Technical Services / Inspections
- Transportation
- Information Technology
- HR/Health Services
- Finance
- Engineering
- Planning/GIS
- Debt Service



# GENERAL FUND BUDGET

## HIGHLIGHTS

- Proposed Budget of \$55,497,133, or 2.99% increase over FY 17-18 Budget
- Propose **no property tax increase** – keep same rate of \$.5973 per \$100 valuation
- Funding increase for health insurance
- Merit salary adjustment
- Economic development program initiatives
- Capital replacement program
- Continuing Link Transit initiative (adding lap)

## SNAPSHOT - REVENUES

### Revenues:

- **Minimal growth in property tax revenue**
- **Sales tax revenues** are projected to increase over FY 17-18 budget (continuing uncertainty in future depending on legislative changes)
- **Building permit revenues** rising with economy

## SNAPSHOT - EXPENDITURES

### Expenditures:

- All departments asked to submit **no growth budget**. Minimal new items/programs.
- Increases: new positions, reclassifications, merit-based pay adjustments (2% citywide), maintenance & service contracts, health insurance funding, utilities

## EMPHASIS IN GENERAL FUND 1

- Provide outstanding **day to day City services**
- Commitment to **improve neighborhoods** throughout the City
  - 50 new **LED streetlights** & upgrade 1,550 lights to LED on thoroughfares, commercial areas & downtown parking lots
  - Community Improvement Program (**CIP**) for proactive code enforcement
  - **Youth Solutions Coordinator** – structure and funding in place – details to be worked out...
  - **Direct service staff** added in sanitation, engineering, fire, police – better services for growing community
  - Building momentum for **economic development** success (focusing on major properties, building relationships)
  - **Policing strategies** – connecting with community / trust through transparency / national accreditation
  - Paving the way for **new animal shelter** – better services
  - **Burlington Connected** – address concerns quickly

## EMPHASIS IN GENERAL FUND 2

- **Major Infrastructure & Capital**
  - Bucket truck – transportation \$ 125,000
  - Dump truck \$ 90,000
  - Rear load garbage truck \$ 190,000
  - Sideloader truck \$ 280,000
  - 14 Police cars \$ 537,200
  - Street resurfacing \$ 750,000
  - Computer hardware \$ 418,000
  - 66 passenger bus (Recreation) \$ 100,000

Councilman Ward said that our streets impact everyone and asked to increase the amount for resurfacing. He asked how were the streets rated.

Nolan Kirkman, Director of Development and Technical Services said that in 2006 the City had a low paving condition rating overall which led to a \$9.4 million bond to catch up and increase our rating to the mid to upper 80's. He said that since then the City had been maintaining that rating by budgeting each year and sealing cracks and patching to keep the roads lasting as long as possible. He said the pavement condition survey would offer suggested funding amounts to maintain what was appropriate. He said that the budget team had requested \$1.4 million each year and over the last five years the City had averaged about \$900,000 a year for resurfacing.

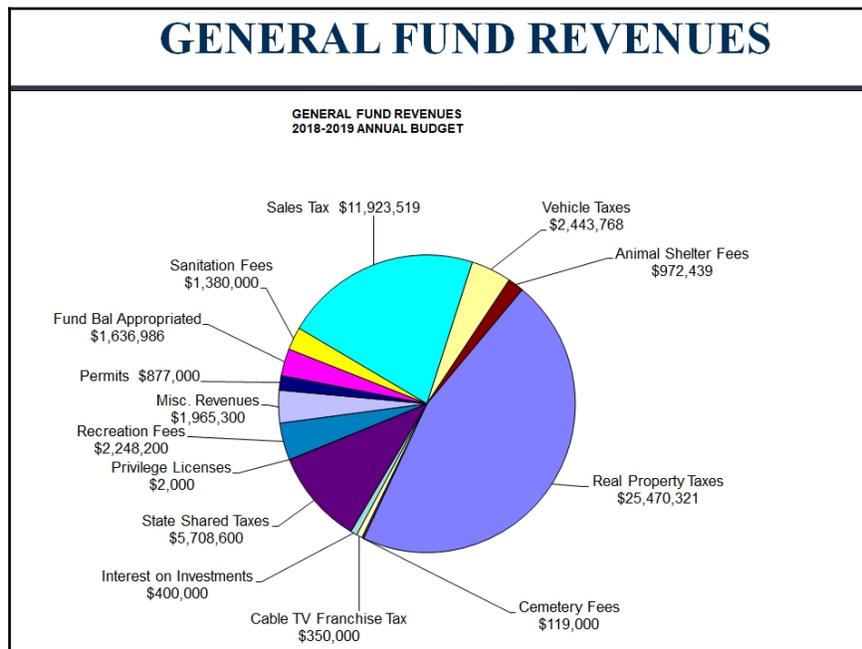
Mr. Kirkman said that the budget team had also taken a hard look at trying to balance the budget and that was why the resurfacing amount was cut to \$750,000.

Councilman Ward said that it was important keep up with street resurfacing and not get behind. He asked the City Manager to consider increasing the resurfacing allocation.

## EMPHASIS IN GENERAL FUND 3

- **Economic development/ quality of life partners:**
  - Alamance Chamber - \$50,000
  - Burlington-Alamance Airport Authority- \$232,500
  - Burlington Downtown Corporation:
    - Proposal: Maintain \$75,000 for operations, opportunity for a second \$75,000 for small grants program
    - Proposal: Council maintain the MSD property tax rate of \$0.17 for the special tax district downtown.

# GENERAL FUND REVENUES

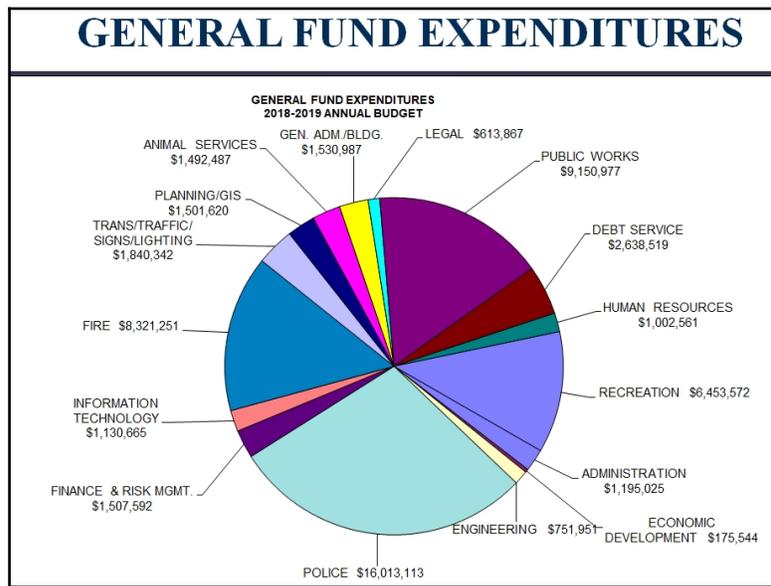


# GENERAL FUND REVENUE SOURCES

## EXPLANATION OF SOURCES OF REVENUE

45.9%	Real Property Taxes	Property tax on real estate - individual & commercial
4.4%	Personal/Vehicle Taxes	Property tax on vehicles and personal property such as mobile homes, boats, unlicensed vehicles, etc.
10.3%	State Shared Taxes	This includes: (1) Powell Bill monies which are used for street repair, (2) franchise & excise taxes from power bills, telephone bills, etc., and (3) taxes on the sale of beer
0.6%	Cable TV Franchise Tax	Taxes on cable TV
21.5%	Sales Tax	Sales tax on items purchased in Alamance County distributed based on population
0.7%	Interest on Investments	Interest from available cash invested in investments like CDs, commercial paper, etc.
0.0%	Privilege Licenses	A license is issued to every business who operates within the city limits of Burlington.
1.6%	Permits	Electrical, mechanical, plumbing, code enforcement fees, etc.
2.5%	Sanitation Fees	Fees charged for pick up of limbs, old appliances, recycling, etc.
1.8%	Animal Shelter Fees	Per capita fees from other municipalities and Alamance County.
4.1%	Recreation Fees	Fees charged to participants of baseball, basketball, soccer, etc. and rental of facilities
3.5%	Miscellaneous Revenues	One time revenues, donations, and revenues that don't fit in other major categories. Some examples would include larger revenues such as Reimbursement of Costs - Traffic Signal System - \$460,000, Monopole Rentals - \$350,000, Alamance County Fuel Purchases - \$450,000, and some much smaller revenues such as Taxi Permits - \$300, Civil Penalty Violations - \$5,000, and Parking Violations - \$15,000.
0.2%	Cemetery Fees	Cemetery lots, grave permits and columbarium sales
2.9%	Fund Balance Appropriated	Money that has been saved over prior years for a "rainy day fund"
100.0%		

**B**



Councilman Owen asked in reference to the growth in property tax revenue, what number was used in the collection rate.

City Manager Watkins said that two different methodologies were used for property tax calculations. He said that Finance Director Peggy Reece ran a calculation based on 99% collection percentage that reflected \$25,470,321. He said that our average collection rate had been 98.6% for the last three years. He said that it was projected that the current fiscal year would bring in \$25,135,033 and would bring in \$25,259,000 this year. He said that it was projected \$123,000 less than what would be collected in the future fiscal year.

Councilman Owen said that he felt the collection rate was excessive. He said that with a 99% collection, there was no room for error. He asked Ms. Reece what the collection rate had been based on for the last two years. Ms. Reece said 96.5%. He said that the collection rate would be going from 96.5% to 99% and that a citizen might ask what happened to the rest of the collections, and he said that it went into operations. He said that nearly every Council meeting you would see a budget amendment and that money had to come from somewhere to pay for that budget amendment.

Councilman Butler said that he went through the numbers and the 99% sounded like a large pill to swallow and that he felt the same way the first time he looked at it. He stated that typically its projected at a 2% growth in the property tax revenues, and if we use the Manager's numbers of \$123,000 less than what we collected last year, and you know historically it will be 2% more, it's the methodology that looks strange, because it does not take into account the 2% growth that we typically see. He said that because it was being forecasted as a decrease in actual collections and projecting a 2% growth, that the numbers digested was not a big concern as when he first looked at it.

Councilman Owen said that with capital being cut in this year's budget, which were reoccurring cost, such as the one-time grant for the transit system, the allocations being made out of the general fund to Transit was \$170-\$180,000 less this year than previous years. He stated that another \$180,000 would need to come back in to the general fund budget next year.

Councilman Butler said that there would be several things coming back in within the next two years, which would be additional police officers and issues with one-time grants, which are legacy cost that would have to be looked at going forward. He asked how long had it been since there was a property tax increase.

Finance Director Reece said the last tax increase was FY 2006-07.

Councilman Butler said that the City had lived on a razors edge trying to keep property tax stable, while our services have continued to grow; Link Transit, Fire Station 6, and additional police officers. He said that previous and current staff had done a phenomenal job at keeping the budget in line. However, the City had some significant decisions to make moving forward just because of the scope and purposes of the services being provided.

Councilman Owen said that he agreed and that he had stated earlier the need to consider a tax increase. He said that with ongoing expenses it was no question that you needed a personnel increase in terms of a merit, to retain staff and stay competitive. He said that the Council of Government position reclassification expenses, health insurance cost increases, that these begin to add up and would not be going away. He said that if we want to continue operating in this manner, there would need to be substantial growth. He cautioned that unless we had a substantial amount of growth, the budget would continue to be tight. Councilman Owen reiterated that 99% scared him to death and if you could keep it at 98% you would have some lee-way in case things come up or an opportunity to collaborate with private entities such as PAWS, New Leaf, Impact Alamance, etc., that allows for opportunities during the year to partner on special projects.

Councilman Ward said that if we backed off to 98%, and with growth projected at 2%, would that help with barriers for the next couple of years.

Councilman Owen said it would give you some lee-way. He asked what could be done at 98% collection rate and how would it affect this proposed budget.

City Manager Watkins said that \$253,000 would need to be cut. He said that in regards to revenue forecast, property tax was being budgeted \$124,000 less than what we brought in this fiscal year. Sales tax was being budgeted \$795,000 less than what we brought in this year. Inspection fees \$8,000 less than what is brought in this year. He said that these three figures equaled to \$927,000 to provide that cushion. He said that the budget team believed revenues in FY18-19 would come in \$927,000 higher than what was being shown.

Councilman Butler said that he would agree with that based on everything he had read. He said that the City had roughly a million dollars' worth of cushion, with quarter million at risk with the estimated collection rate.

Mayor Baltutis asked was this number comfortable.

Councilman Ward said that it could be advantageous to have a little more cushion.

Councilman Butler said that you still had \$1.6 million going back into the fund balance.

Councilman Ward said the \$927,000 plus the \$1.6 million would allow us to weather a storm.

Councilman Owen said that \$1.6 million was budgeted from reserves, which was a balancing tool and not revenue generated during the year. He said the City had never been deficit budgeted.

Council asked to receive quarterly revenue reports so that Council could stay abreast of incoming revenues.

Councilman Butler said that as we make amendments to the budget throughout the year from appropriated funds, he would like to see where that money comes from, restricted reserves or current reserves.

## WATER RESOURCES FUND

- Water & Sewer Repair and Construction
- Water & Sewer Plants and Facilities
- Laboratories
- Composting
- Customer Service/Billing
- Debt Service



## WATER RESOURCES FUND BUDGET

- Proposed Budget of - \$30,019,427, a 2.2% increase
- Proposed Budget includes a 2% increase in water and sewer rates to offset inflation and focused attention on capital improvements.
- Average residential customer increase of 90 cents per month using 5,000 gallons of water & sewer service monthly
- Proposed Budget contains funding for employee health insurance

## WATER RESOURCES FUND

### Revenues:

- Water usage – projected flat
- Sewer usage – projected flat
- Proposed 2% increase in water and sewer rates

# WATER RESOURCES FUND

## Key Expenditures:

- Water line replacements (Greeson Road - TA Truck Stop and S. Church Street)
- Little Alamance Creek 21" sewer interceptor rehab
- Capital requests funded at 100%
- Funding to begin the transition to automated meter reading
- Water & Sewer Master Plan
- Design work for structural repairs & roof -Ed Thomas Water Plant
- Health insurance increase
- Provision for merit and pay plan study salary adjustment

## EMPHASIS IN WATER RESOURCES FUND

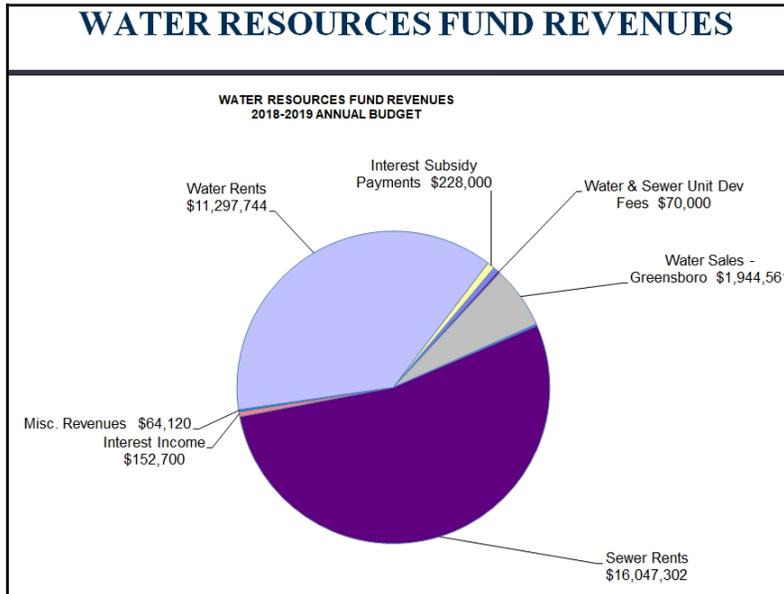
- Commitment to: maintain & improve infrastructure to provide safe & clean drinking water, effectively treat wastewater, promote economic development, & improve quality of life.
- Planned major improvements:
  - \*Greeson Rd (TA truckstop) waterline replacement (\$800,000)
  - \*S. Church St. waterline replacement (\$800,000)
  - \*Little Alamance Creek 21" sewer interceptor rehab(\$300,000)
  - \*Initiate radio meter read conversion (\$500,000)
  - Inflow & infiltration reduction (\$350,000)
  - 2" water line replacements (\$275,000)
  - Water line replacements (\$300,000)
  - 6" sewer line replacements (\$150,000)
  - Easement machine for outfall cleaning (\$70,000)
  - Replace combo truck (\$ 395,000)

\* Mentioned on previous slide

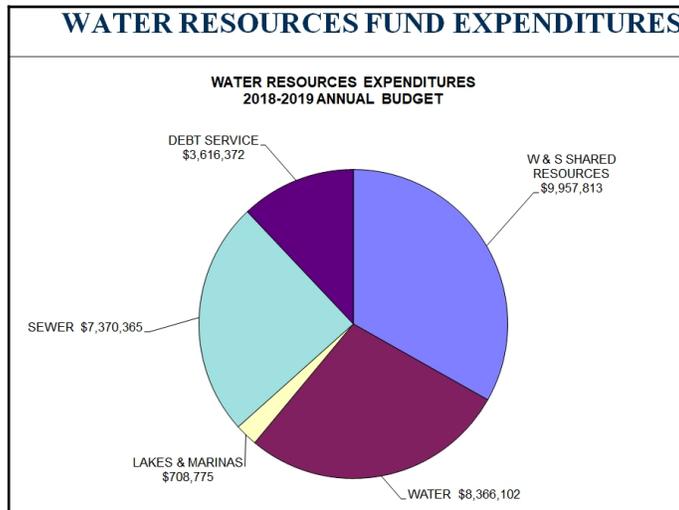
## WATER RESOURCES FUND BUDGET FY 18-19

2018-2019 ANNUAL BUDGET			2018-2019 ANNUAL BUDGET		
WATER RESOURCES FUND - REVENUES			WATER RESOURCES FUND - EXPENDITURES		
SOURCE	AMOUNT	PERCENT	DEPARTMENT	AMOUNT	PERCENT
Water Rents	\$11,297,744	37.6%	W & S Bldg Admin & Services	\$ 5,237,301	17.4%
Sewer Rents	16,047,302	53.5%	W & S Customer Service	2,088,692	7.0%
Water Sales - Greensboro	1,944,561	6.5%	W & S Line Supervision	383,820	1.3%
Water & Sewer Taps	165,000	0.5%	Water Line Maint/Repair	1,056,873	3.5%
Industrial Surcharges	50,000	0.2%	Water Line Svc & Constr	2,977,572	9.9%
Miscellaneous Revenues	64,120	0.2%	Sewer Line Maint/Repair	1,228,699	4.1%
Water & Sewer Unit Dev Fees	70,000	0.2%	Sewer Line Svc & Constr	1,172,382	3.9%
Interest Income	152,700	0.5%	W & S Plants & Facilities Supv	917,318	3.1%
Interest Subsidy Payments	228,000	0.8%	Water Sources Protection	416,248	1.4%
Fund Balance Appropriated	-	0.0%	Ed Thomas Water Plant	1,795,501	6.0%
Total Water Resources Fund	<u>\$30,019,427</u>	<u>100.0%</u>	Mackintosh Water Plant	2,119,908	7.1%
			S. Burlington Waste Treat	2,269,745	7.6%
			E. Burlington Waste Treat	2,415,622	8.0%
			Laboratories	555,469	1.9%
			Composting	283,917	0.9%
			Plants Maintenance	775,213	2.6%
			Lakes And Marinas	708,775	2.4%
			Debt Service	<u>3,616,372</u>	<u>12.0%</u>
			Total Water Resources Fund	<u>\$30,019,427</u>	<u>100.0%</u>

## WATER RESOURCES FUND REVENUES



## WATER RESOURCES FUND EXPENDITURES



## WATER/SEWER RATES

**Typical Utility Service Bill**  
(Based on 2,500 gallons per month)  
Low Volume User

	Current	Proposed 18-19
Water	\$ 9.96	\$ 10.15
Sewer	12.21	12.45
Stormwater	5.00	5.00
Solid Waste / Recycling	6.00	6.00
<b>TOTAL MONTHLY BILL</b>	<b>\$ 33.17</b>	<b>\$ 33.60</b>
<b>COST PER DAY</b>	<b>\$ 1.11</b>	<b>\$ 1.12</b>

(Based on 2,500 gallons per month)

## WATER/SEWER RATES

**Typical Utility Service Bill**  
(Based on 5,000 gallons per month)  
Average User

	Current	Proposed 18-19
Water	\$ 19.90	\$ 20.30
Sewer	24.40	24.90
Stormwater	5.00	5.00
Solid Waste / Recycling	6.00	6.00
<b>TOTAL MONTHLY BILL</b>	<b>\$ 55.30</b>	<b>\$ 56.20</b>
<b>COST PER DAY</b>	<b>\$ 1.84</b>	<b>\$ 1.87</b>

(Based on 5,000 gallons per month)

## TRANSPORTATION FUND

- Link Transit start date – **June 6, 2016**
- **One additional lap** - extending time to 8:00pm
- Major success | **153,000+** riders
- Goal: *Clean – Safe – On Time*
- Funding of \$253,353 for operations from General Fund
- One time capital expense of \$748,256 (sidewalks & shelters)
- Proposed Budget of: \$2,401,412
- Federal funding:           80% for capital items,  
  50% for operations

## STORMWATER FUND

- No change in rates
- Rate \$5.00 per month per  
22,500 customers
- Proposed Budget of \$1,094,000



### STORMWATER FUND HIGHLIGHTS

- Continuing to develop, implement, enforce program to **reduce the discharge of pollutants**
- Mapping the City's storm drainage system to aid the **Illicit Discharge, Detection and Elimination** program
- **Public education** and outreach program

## FY2018-2019 OTHER FUNDS

Other Funds for FY 2018-2019

<u>Summary of Other Funds</u>	<u>Revenues</u>	<u>Expenditures</u>
Controlled Substance Abuse	\$ 51,500.00	\$ 51,500.00
RICO	\$ 75,351.00	\$ 75,351.00
MPO - Transportation	\$ 510,095.00	\$ 510,095.00
Guilford Mackintosh	\$ 185,100.00	\$ 185,100.00
Municipal Service District (EDC)	\$ 265,000.00	\$ 265,000.00
Rehab Loan	\$ 200,000.00	\$ 200,000.00
Rental Rehab Loan Program	\$ 84,391.00	\$ 84,391.00
Community Development Block Grant	\$ 395,000.00	\$ 395,000.00
Home Program	\$ 414,042.00	\$ 414,042.00

Council agreed to hold a public hearing on the proposed FY2018-19 budget on June 19, 2018, due to an upcoming request for a proposed rezoning on the development of Shamrock Golf Course. (See below note.)

*(NOTE: The proposed rezoning for the Shamrock Golf Course was set for June 19, 2018, so the City's FY2018-19 budget public hearing was set for June 5, 2018.)*

#### **D. Boards and Commissions Reports**

- **Planning and Zoning Commission – 2 Requests**

Planning and Community Development Director Amy Nelson shared that the following two rezoning request would be coming to Council for consideration:

- 1) Eastwood Homes - adjacent to Springwood Park along Highway 70. The request was for a maximum of 149 lots, recommended by Staff and the Planning and Zoning Commission.
- 2) 1722 Shamrock Drive - request to rezone from R-15 to R-9 – on appeal – This was recommended by Staff and was denied by the Planning and Zoning Commission (6-1).

- **Traffic Commission – 3 Recommendations**

Traffic Engineer Jason Geary shared the following Traffic Commission's recommendations:

- 1) Request for the conversion of a parking space to a loading zone on the west side of E. Davis Street from a point 42' northwest from the intersection of E. Davis Street and S. Spring Street to a point 62' northwest from the same.
- 2) Request to install a stop sign on Glenfield Lane at Cardross Street.
- 3) Request to install a stop sign on Cardross Street at Loch Ridge Parkway.

- **Public Transit Advisory Commission (PTAC) - None**

Mayor Baltutis asked if Council would like to offer fare-free rides for the primary and general election.

Councilman Ward suggested asking the Transportation Commission to make a recommendation on providing fare-free rides.

Transportation Director Mike Nunn said that the Commission agreed that the general election would be a primary focus and would take this request back to the Commission to get their input.

#### **ADJOURN**

Meeting adjourned at 6:54p.m.

Renee M. Ward

Renee M. Ward, CMC  
City Clerk

April 30, 2018  
Work Session